



Government of Kerala

**PROSPECTUS FOR ADMISSION TO
THREE-YEAR LL.B. COURSE, KERALA
2018-19**

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PROSPECTUS FOR ADMISSION TO THREE YEAR LL.B COURSE, KERALA 2018-19

1. Prospectus for admission to the Three-year LL.B course 2018-19 approved by Govt. of Kerala is published herewith. The Prospectus issued in earlier years is not valid for 2018-19.
2. This is a course leading to the Bachelor's Degree in Law in conformity with rules framed by the Bar Council of India by virtue of its powers under the Advocates Act, 1961. The degree obtained after successful completion of the course shall be recognised for the purpose of enrolment as Advocate under the Advocates Act, 1961.
3. The course shall consist of a **regular course** of study for a minimum period of three academic years. The last 6 months of the final year of the course shall include regular course of practical training.
4. The course of study in Law shall be by regular attendance for the requisite number of lectures, tutorials, moot courts and other practical training.
5. Admission to the course will be regulated on the basis of merit as assessed in the Entrance Examination to be conducted by the Commissioner for Entrance Examinations (CEE).

6. Eligibility for Admission

(i) **Nativity:** Indian Citizens who satisfy any of the following conditions are eligible for admission.

(a) **Candidates of Kerala Origin:-** In order to prove that a candidate is an Indian Citizen of Kerala origin he/she has to upload any one of the following documents along with the online application form.

(i) relevant page of Secondary School Leaving Certificate of the candidate showing the place of birth in Kerala.

(ii) birth certificate of the candidate, issued by competent birth registering authority (panchayat/municipality/ corporation), showing the place of birth in Kerala.

(iii) relevant page of the Passport of the candidate issued by the Government of India, showing Place of Birth in Kerala or of either of the parents of the candidate showing Place of Birth in Kerala with corroborative certificate to establish the relationship between the parent and the candidate.

(iv) relevant page of the Secondary School Leaving Certificate showing Place of Birth in Kerala of either of the parents of the candidate, with corroborative certificate to establish the relationship between the parent and the candidate.

(v) a certificate in the prescribed format from the Village Officer/Tahsildar to show that he/she or his/her mother/father was born in Kerala.

(b) **Candidates who have studied in Kerala for a period not less than 5 years:-** In the case of candidates who have undergone studies in Kerala, a course certificate from the Head of the Educational institution(s) in Kerala to prove that the candidate has undergone his/her studies in Kerala for at least five years immediately prior to completion of his/her bachelor's degree course.

(c) **Candidates who have been a resident of Kerala State for 5 years:-** A certificate from the Village Officer/Tahsildar to the effect that the candidate has been a resident of Kerala State for a period of five years within a period of twelve years.

Note: Candidates coming under sections (b) and (c) above are not eligible for any type of reservation or any fee concession.

(ii)Academic

- (a) Candidate seeking admission to the course should be a graduate in any faculty of any University in Kerala or of any other Universities, recognised by any of the Universities in Kerala as equivalent thereto.
- (b) A candidate who has passed the Bachelor's Degree examination with a minimum of 45% marks in aggregate (i.e., 45% marks for all the parts of the Degree Examination taken together) shall alone be eligible for admission to the 3 year LL.B course. However, candidates belonging to Socially and Educationally Backward Classes need only 42% marks and those belonging to the Scheduled castes/Scheduled Tribes need only 40% marks in the qualifying examination. No rounding off of percentage of marks to the nearest higher integer is permitted. Applicants who have obtained first degree certificate after prosecuting studies in distance or correspondence method shall also be considered as eligible for admission. The applicants who have obtained graduation/post graduation through open universities system directly without having any basic qualification for prosecuting such studies are not eligible for admission.
- (c) Candidates who are appearing /appeared for the qualifying examination (regular examination of 2018-19 academic years) are also eligible to apply for the Entrance Examination. Such candidates become eligible for admission only if they produce the Provisional / Degree certificate of the qualifying examination and the mark lists of all parts of the qualifying examination at the time of admission.

(iii)Age

There is no lower age limit for admission to the 3 year LL.B course. The upper age limit for admission to the Three year LLB Course will be subject to the decision of the Hon'ble Supreme Court of India. In case if age restriction under clause 28 of Legal Education Rules, 2008 of Bar Council of India is reinstated, only those candidates within the stipulated age limit will be allowed to appear for the Entrance Examination.

7. Total seats

The number of seats in the **4 Government Law Colleges and Private Self-Financing Law Colleges** included in CAP 2018-19 are given in **Annexure I**.

Note: Allotment of Government merit seats in private Self Financing Law Colleges will be in accordance with the approval of the Government of Kerala and will be subject to the renewal of their University affiliation for the academic year 2018-19 and, accreditation of the institution by the Bar Council of India. New colleges may also be added to the list, subject to Government sanction and University affiliation.

8. Reservation of Seats.

A. Reservation for Persons with Disabilities (PWD): 3% of the total seats in all Government Law Colleges will be reserved for Persons with Disabilities.

B. Special Reservation

- (a) One seat each in the four Government Law Colleges will be reserved for each of the following categories.
 - (i) Ex-Service men/ Children of Ex-Servicemen
 - (ii) Blind Candidates
 - (iii) Candidates under Sports quota
 - (iv) The Ex-Paramilitary personnel/Children of Ex-Paramilitary personnel
- (b) One seat in Government Law College, Ernakulam will be reserved for a candidate from Lakshadweep.

- (c) Two seats in the Government Law Colleges will be reserved for NCC quota on rotation basis. This year one seat each in the Government Law College, Thrissur and Government Law College, Kozhikode will be reserved for NCC quota.

Note: Admission to the seats under 8.B(a)(ii) and 8.B(b) above should be completed by the Principals concerned before the spot allotment and the unavailed seats, if any, should be reported to the Commissioner for Entrance Examinations on the last date of joining of the second phase of allotment. Such unavailed seats, if any, in these categories will be filled up through the spot allotment conducted by the Commissioner for Entrance Examinations after reverting those seats to the state merit. If there is no claimant in all other cases of special reservation provided under clause 8B or seat reserved for person with disabilities, the seat will be allotted to the mandatory reservation seats.

C. Mandatory Reservation: Leaving the seats set apart under item A and B above, the remaining Seats, including Govt. merit seats in private self-financing law colleges will be distributed as per the mandatory reservation principle as follows:-

(i)	State Merit(SM)	-60%
(ii)	Socially and Educationally Backward Classes(SEBC)	-30%
	a. Ezhava(EZ)	-9%
	b. Muslim(MU)	-8%
	c. Other Backward Hindu(BH)	-3%
	d. Latin Catholic(LA)	-3%
	e. Dheevara and related communities(DV)	-2%
	f. Viswakarma and related Communities(VK)	-2%
	g. Kusavan and related Communities(KN)	-1%
	h. Other Backward Christian(BX)	-1%
	i. Kudumbi(KU)	-1%
(iii)	Scheduled Castes & Scheduled Tribes	-10%
	a. Scheduled castes (SC)	-8%
	b. Scheduled Tribes (ST)	-2%

9. Claim for Reservations

(a) **State Merit:** The seats under the State Merit will be filled purely on merit (State Wide) basis.

(b) **Claim for Communal Reservation under Socially and Educationally Backward Classes.**

Note: Reservation to Socially and Educationally Backward Classes will be in accordance with the provisions contained in GO (P) No.208/66/Edn. Dated. 02.05.1966 and GO (MS) No.95/08/SCSTDD Dated 06.10.08,GO(P) No.1/2015/BCDD dated.01/01/2015 and as amended from time to time. [See Annexure v for the list of communities under SEBC]

(i) Candidates belonging to Socially and Educationally Backward Classes(SEBC)should upload a certificate to the extent that the candidate belongs to the community which is designated as a Socially and Educationally Backward Classes and does not belongs to the category of Creamy Layer, in the proforma given as Annexure III of GO(P)No.1/2015/BCDD,dated:01.01.2015. The names of castes and communities under SEBC are given in **Annexure V** of the Prospectus. Only the claims of the candidates of those communities that are included in the list as incorporated in the respective Annexure of the Prospectus 2018 will be considered. Claims by candidates belonging to other communities, which are not included in the Annexure, will be rejected even if certificates from the Concerned Revenue officers have been obtained and uploaded along with the

online application. The guidelines and criteria to be adopted for excluding the Creamy Layer among SEBCs for the purpose of reservation of seats in admission to Professional Degree Courses shall be as given in the Annexure I of G.O(P) No.1/2015/BCDD, dated: 01.01.2015.

- (ii) Candidates belonging to Ezhava, Muslim, Other Backward Hindus, Latin Catholic & Anglo Indians, Dhevara and related communities, Viswakarma and related communities, Kusavan and related communities, other backward Christian and Kudumbi Communities, claiming reservation under SEBC quota should invariably upload the Non-Creamy Layer Certificate from the Village Officer concerned in the prescribed format.
- (iii) Children of intercaste married couple with either the father or mother belonging to a community included in SEBC list, or with father and mother belonging to different communities, both of which are included in the SEBC list, are eligible for reservation under SEBC. Such candidates should upload Non-Creamy Layer Certificate from the Village Officer concerned in the proforma available along with the online application. The claim made in the online application will be final and cannot be changed subsequently.
- (iv) Candidates who are children of inter-caste married couple of which one is SC/ST who will be eligible for educational and monetary benefits admissible to SC/ST as per Para 2 (ii) of G.O (Ms) No.25/2005/SCSTDD dated 20-06-2005, if eligible for reservation under SEBC, will be granted the same based on the community shown in the Non-Creamy Layer Certificate obtained from the Village Officer and inter-caste marriage certificate issued by the Tahsildar (Annexure VI) to be uploaded by them with the online application.

(c) Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota

- (i) Scheduled Caste/Scheduled Tribe candidates should upload the caste/community certificate from the Tahsildar in the prescribed format along with the online application (See Annexure II & III for the list of SC/ST communities). SC/ST caste status of children of parents contracted Inter-caste marriage will be subject to the orders/clarification issued in G.O(MS) No.11/05/SCSTDD dated 22-03-2005, G.O(MS) No.25/2005/ SCSTDD dated 20-06-2005 and the judgment dated 10-08-2005 of the Full Bench of the Hon'ble High Court of Kerala in WP 2483/2005 and connected cases and G.O(Ms) No.109/2008/SCSTDD dated 20.11.2008.

As per G.O.(MS)No.109/2008/SCSTDD, dated 20.11.2008, the children born of inter-caste married couple of which one of the parents is SC/ST can claim the status of SC/ST on proof of the conditions of acceptance, customary traits and tenets under which such children are brought up.

The competent authority issuing SC/ST community certificate to children born of inter-caste married couple, of which one of the parents is SC/ST, should ensure that the claimant is subjected to same social disabilities and also following the same customs and traditions and the community has accepted that person to its fold as such. The authority to issue caste certificate should also ensure that:

- (a) Each case shall be examined individually in the light of the existing facts and circumstances.
- (b) The claimant has suffered disabilities - socially, economically and educationally.

- (c) The society has accepted the claimant to their original fold as one among them and is living in the same social tenet.
- (ii) The Christian converts who have subsequently embraced Hinduism should upload caste/community certificate in the prescribed format along with the online application. The following certificate should also be got recorded by the revenue official below the certificate “The certificate is issued after observing the guidelines issued in Government Circular No.18421/E2/SC/ST/DD dated 15.12.1987.”
- (iii) The applications for the reserved seats of Scheduled Castes/Scheduled Tribes candidates which do not contain SC/ST Certificate (Community Certificate) from the Tahsildar in the prescribed format will not be considered on any account for claiming community reservation against the seat reserved for SC/ST candidates (vide G.O.(MS) 31/90/SC/ST/D.L dated 25.05.1990). The community certificate should clearly specify that the candidate himself/herself (not the father or mother) belongs to the Scheduled Castes/Scheduled Tribes. The community certificate as per G.O.(MS) No.136/07/RD, dated 27.04.2007 will be accepted. The candidates who are reconverted to Hinduism from Christianity of Scheduled Caste origin should upload community certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.
- (iv) The claims for reservation under Scheduled Castes/Scheduled Tribes quota will also be subject to verification and clearance by the Screening Committee constituted for the purpose by Government vide G.O.(P)No.19/2002/SCSTDD dated 20.4.2002 and as authorised by Section 6 of the Kerala (Scheduled Castes and Scheduled Tribes) Regulation of Issue of Community Certificates Act, 1996 (Act 11 of 1996).
- (v) The SC/ST claims in respect of those who have migrated from one State to another will be subject to the provisions of G.O (MS) No.10/86/SC/ST/DD dated 12.2.1986. Only the children of those who had migrated to this State before the promulgation of the Constitution (Scheduled Castes) Order 1950 and the Constitution (Scheduled Tribes) Order 1950 and ordinarily reside in this State can claim SC/ST benefits from the State of Kerala. They must be able to prove this, if required.
- (d) Claim of OEC candidates:**
- (i) Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC) candidates are eligible for the unavailed seats, if any, under SC/ST quota, as per GO(P)No.135/87/H.Edn,dated 06.05.1987.They should specify their community status in the application. Such candidate should upload Non-Creamy layer Certificate from the Village Officer concerned in the proforma available along with the online application as per GO(P)1/2015/BCDD dated: 01.01.2015 and GO(Ms) No. 4/2015/H.Edn. dated: 05.01.2015. Relaxation in marks in the qualifying examination as in the case of SEBC candidates will be applicable to OEC candidates(As per GO(P)No.53/2000/SCSTDD dated 03.07.2000).The list of Other Eligible Communities is given in **Annexure IV** of the prospectus.
- (ii) Claim for fee concession to OEC candidates**
Candidates belonging to Other Eligible Communities are exempted from payment of fee at the time of admission to Professional Degree Courses under Government/Community quota as per G.O (MS) No.36/07/SCSTDD dated 03.07.2007. Those OEC candidates who have submitted the Non-Creamy Layer

certificate for availing the applicable reservation will be granted the Fee Concession based on the Non-Creamy Layer Certificate. But those OEC candidates who do not come under Non-Creamy Layer category should upload the community certificate from the Village Officer in the prescribed format along with the online application for availing the fee concession.

(iii) Claim for fee concession to the candidate belonging to communities listed in Annexure IV(a): Candidates belonging to the communities listed in **Annexure IV(a)** whose annual family income is up to Rs.6 lakhs are exempted from payment of fee at the time of allotment to Professional degree courses under Government/Community quota as per GO(MS)No.10/2014/BCDD Dated:23.05.2014.They should upload Community and Income Certificates from the Village Officer in the prescribed format along with the online application.

(e) Claim for Reservation for Persons with Disabilities.

A true copy of the Certificate of Disability from the District Medical Board certifying the degree or percentage of disability issued not earlier than 12 months prior to the submission of application has to be uploaded with the online application. Only candidates having a minimum of 40% disability will be eligible for this quota. The selection of such physically handicapped candidates will be based on the merit in the Entrance Examination, and not based on the degree of disability.

(f) Claim for fee concession to the Children of Fishermen: Candidates who are children of Registered Fishermen allotted against Merit seats or against the seats reserved for them are exempted from payment of fees to Professional Degree Courses as per GO(Ms) No. 47/14/FPD dated: 09.06.2014, if they upload a Certificate from concerned Fisheries Officer of Kerala Fishermen Welfare Fund Board along with the online application.

(g) Claim for fee concession to the inmates of Sri Chitra Home, Nirbhaya Home, Juvenile Home: Candidates who are inmates of Sri Chitra Home, Nirbhaya Home, Juvenile Homes and other institutions run by Government allotted against Merit seats are exempted from payment of fees to Professional Degree Courses as per GO(Ms) No. 130/90/H.Edn dated: 31.05.1990. A certificate in this regard from the Director, Department of Women and Child Development is to be uploaded along with the online application, for availing the fee concession.

10. Other General Rules for Mandatory Reservation

(i) The seats unavailed by the Scheduled Caste candidates will go to the Scheduled Tribe Candidates and vice versa.

(ii) The seats unavailed by the SC/ST candidates will be filled by Other Eligible Community (OEC) candidates [See **Annexure IV** for the list of OECs]. The seats that remain unavailed will go to the Open Merit pool (Statewide basis).

(iii) The seats unavailed by the SEBC category candidates will be allotted under State Merit in the final allotment.

11. Claims for Special Reservations

(i) Ex-Servicemen/Children of Ex-servicemen: Applicants to this category should invariably upload a certificate in the proforma given in **Annexure VII(a)** or **VII(b)** [as applicable], obtained not earlier than six months from the date of application from the Military authorities of State/ Zilla Sainik Welfare Officer to the effect that the candidate himself/herself is an Ex-Service man or he/she is the son/daughter of Ex-serviceman .

(ii) Blind Candidates: Candidates under this category should produce certificates from Medical Board to prove that the candidates deserve reservation under blind quota. Candidates against the seat reserved for blind quota will be selected on

the basis of their marks in the qualifying examination. They should apply to the Principal of the Colleges concerned, in the prescribed format which can be obtained from them. The last date for submission of applications will be the same as that fixed for those being considered for admission based on the entrance examination. These candidates need not submit their application to the Commissioner for Entrance Examinations.

- (iii) **Sports Quota:** Candidates seeking admission under the sports quota must take the Entrance Examination. They should submit the online application to the Commissioner for Entrance Examinations, Thiruvananthapuram and the printout of the application should be sent to 'The Secretary, Kerala State Sports Council, Thiruvananthapuram-695001' before the last date of submission of application. The Kerala State Sports Council will allot marks to these candidates according to their proficiency in sports. The maximum marks, under this item will be fixed as 500. The Kerala State Sports Council will forward the lists of marks of the candidates along with their roll numbers to the Commissioner for Entrance Examinations before the publication of the rank list and category list. The Commissioner for Entrance Examinations will add these marks to the marks obtained by the respective candidates in the Entrance Examination computed out of 500 and publish the rank list under the Sports Quota based on the inter-se-merit of the candidates fixed as above. At the time of preparation of the inter-se merit list under Sports Quota, if there is any tie in the total marks, it will be resolved in such a way that the candidate getting higher rank in the entrance examination, as the case may be, will be placed higher in the ranking.
- (iv) **The Ex-Paramilitary personnel/Children of Ex-Paramilitary personnel:** Applicants to this category should invariably upload a certificate in the Proforma given in **Annexure VIII(a) or VIII(b)**[as applicable], obtained not earlier than six months from the date of application from the Commanding Officer Concerned.
- (v) **Lakshadweep Quota:** One seat in the Government Law College, Ernakulam is reserved for candidates of Kerala origin settled in Lakshadweep and the candidates are sponsored by the Administration of that Union Territory.
- (vi) **NCC Quota:** The candidates seeking admission under the NCC quota should submit the online application to the Commissioner for Entrance Examinations, and should send the printout of the application to the Additional Director General, NCC (Kerala), PB No.2212, Vazhuthacaud, Thiruvananthapuram-695010 through the respective NCC Unit Officers where the candidates have been enrolled as cadets, before the last date for submission of application. The seats under NCC Quota for admission to Professional Degree Courses are restricted only to the NCC Cadets who are studying within the State of Kerala. The State level committee, on the basis of the norms approved by the Government, will award candidates' marks according to their proficiency in NCC. The maximum marks for proficiency will be 500. The NCC authorities will collect the Roll Number of the candidates in the Entrance Examinations from the respective candidates and furnish the Roll Numbers in the mark list. The Deputy Director General, NCC, will forward the list of candidates with their marks to the Commissioner for Entrance Examinations to reach him before the publication of the rank list and category list. The marks out of 500 awarded to the candidates for proficiency in NCC will be added to the marks obtained by the respective candidates in the entrance examination computed out of 500. The merit list would be prepared on the basis of inter-se merit of the candidate computed as above. At the time of preparation of the inter-se merit list under NCC Quota, if there is any tie in the total marks, it will be resolved in such a way that the candidate getting higher rank in the entrance examination, as the case may be, will be placed higher in the ranking.

Note : Candidates in the special reservation category except the candidates under categories (ii) and (v) above should take the Entrance Examination. As the candidates under categories (ii) and (v) are exempted from Entrance Examination, they should have obtained 45% marks in the qualifying

examination, (Degree or equivalent) as per LE Circular No.3 of 1997 dated 19-9-1997 and LE Circular No.3 of 1998 dated 21-4-1998 of the Bar Council of India.

IMPORTANT: (a) DOCUMENTS OR CERTIFICATES FURNISHED AFTER THE SUBMISSION OF THE APPLICATION WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES.
(b) NO OPPORTUNITY WILL BE GIVEN TO INCORPORATE ANY DETAILS AFTER THE SUBMISSION OF THE APPLICATION.

12. Entrance Examination

(i) Examination

(a) A candidate desirous of joining the Three year LL.B Course in any of the Government Law Colleges in the State will have to write the Entrance Examination. The admission to the course will be based on the rank of the candidate in the Entrance Examination. The Entrance Examination will be conducted on the date and time as notified by the Commissioner for Entrance Examinations.

(b) The Entrance Examination shall be of two and a half hours duration and will consist of 200 objective type questions in (a) General English (65 questions), (b) General Knowledge (65 questions) and (c) Aptitude for Legal Studies (70 questions). The question paper will have two versions- A and B.

(c) The candidates have to mark their responses in the OMR Answer sheet given to them. The bubbles in the OMR Answer sheet should be filled up by using ballpoint (blue or black ink) pens only.

If any candidate has any complaint regarding the answer keys, the same should be submitted to the CEE, in writing along with supporting documents and a fee of Rs.100/- per question by way of DD in favour of CEE, payable at Thiruvananthapuram, within 5 days from the date of publication of answer keys on the website of the CEE. If the complaint filed is found to be genuine, the fee remitted while filing the complaint will be refunded. Complaints received after the stipulated date and without requisite fee will not be considered under any circumstances. Complaints received by E-mail/Fax will not be considered on any account.

All complaints on Answer keys received will be referred to subject expert committee to be constituted by the CEE. The recommendations of the Committee will be final. Necessary modifications will be made in the published answer keys based on the recommendations of the committee and the marks for the deleted questions, if any, shall be distributed as per the ruling of the Hon'ble High Court of Kerala in 2002(3) KLT 871. Individual replies will not be given to the candidates on the decision of the Committee.

(ii) **Valuation** - For each correct response the candidate will be awarded three marks and for each incorrect response one mark will be deducted from the total score. However, in the event of failure to answer questions, (i.e. no response is indicated for an item in the answer sheet) no deduction from the total score will be made. More than one answer indicated against a question will be deemed as incorrect response and will be given negative marks.

(iii) **Resolving of Tie** - In case there is tie in the total marks in the entrance examination, the candidate securing higher marks in the part 'Aptitude for legal Studies' of the Entrance Examination will be placed higher in the ranking. If the tie persists, candidate with higher marks in the part 'English' of the Entrance Examination will be placed higher in the ranking. If the tie still exists, the age of the candidate will be considered, the elder being placed higher in ranking than the younger.

- (iv) **Publication of Results** - The rank list for admission to the course will be published based on the total marks secured by the candidates for the Entrance Examination.
- (iv) **Qualifying Standards in Entrance Examination-** To qualify and thereby figure in the rank list for admission to the Three Year LL.B Course, a General category candidate should get a minimum of 10% of total marks in the Entrance Examination and a candidate belonging to SC/ST category should get a minimum of 5% of total marks, the total marks being 600 in the Entrance Examination.
- (v) **Publication of Results** - The rank list for admission to the course will be published on the basis of the total marks secured by the candidates for the Entrance Examination.
- (vi) **Publication of Category Lists** - Separate category-wise list will be published for SEBC/SC/ST Reservation, Special Reservation, Person with Disability etc. Candidates are advised to verify the category list published by the Commissioner for Entrance Examinations and satisfy themselves regarding their position in the list. Complaints, if any, in this regard may be sent to the Office of the Commissioner for Entrance Examinations within the notified time after publication of the category list, for necessary action. Complaints received thereafter will not be entertained. Revised category will be published after considering the objections/complaints, filed by the candidates.
- (vii) Inclusion in the merit list or allotment, will not entitle the applicant for admission to the course, unless the applicant satisfies the rules regarding the eligibility for admission to Three Year LL.B courses as laid down in the Prospectus for Admission to the Three Year LL.B courses 2018-19.

13 Procedure for applying online:

13.1 All candidates seeking admission to the course should apply online through the website www.cee.kerala.gov.in of the Commissioner for Entrance Examinations.

13.2 Five steps for applying online:

There are 5 steps for the online submission of application and all the steps are mandatory. Candidates should complete all steps and the **candidates are advised to keep a softcopy or printout of the application for future reference**. For the online submission of application, candidate has to visit the website www.cee.kerala.gov.in where he/she can find the link “Three year LL.B course 2018 - Online Application”.

13.2.1 Step 1: Registration

This is a onetime online process during which the candidates will get a system generated ‘Application Number’. The candidates should give necessary basic data and create a strong password during the registration process.

Candidates are advised to create a strong, unique password. The requirements of a strong password are:

- a minimum length of 8 characters
- a minimum of one alphabet character [a-z or A-Z]
- a minimum of one number (0-9)
- a minimum of one symbol [! @ # \$ % ^ & *]

Don't use a shared password or disclose the password to others. Be informed that the application number and password will be required till the end of the admission process for accessing all the online facilities related to Three year LL.B Course 2018.

13.2.2 Step 2: Fill Application

All the basic information required for processing your application are to be filled in at this stage. Before filling the details, please read the Prospectus carefully.

During the filling up of application, frequently click '**Save**' button available in the home page to protect your data.

The data provided here will be used for processing the application. Any mistake in filling this page or providing false/incomplete/wrong information will affect the candidate's eligibility for admission or claim for reservation under any category. It is obligatory that the candidate fill all the mandatory fields in the application.

Candidates should take utmost care while filling the Online Application. Applicant should ensure that the data provided are correct before proceeding to next step.

Final Submission of Application

If the candidate is sure that the information provided in step 2 are correct, click the link '**Final Submission**'.

Note: - No modification will be possible after the Final submission.

13.2.3 Step 3: Pay Application Fee

Application fee for General and SEBC candidates is **Rs.600/-**(Rupees Six hundred only) and in the case of SC/ST candidates and those eligible for SC/ST benefits as per G.O (Ms) No.25/05/SCSTDD dated 20.06.2005 is **Rs.300/-** (Rupees Three Hundred only). Applications can be submitted in online mode only, and all the supporting documents are to be uploaded only.

Two payment methods are available for remitting the application fee.

- Online Payment
- e-Challan

Online Payment:

The Application fee can be paid through the online payment gateway. Those having an Internet banking account, Credit card or Debit card can make use of this feature. Candidates availing this facility should read and follow each of the instructions given in the website carefully in order to ensure that the payment is successful. On successful payment, the candidate will be guided back to the home page wherein he/she will find the 'Payment' tab at the top turned green and can proceed to uploading of photograph, signature and supporting documents. If the payment transaction was unsuccessful, a message to that effect will be displayed on the screen and the candidate would be guided back to the homepage. On the other hand, if the candidate fails to receive the final confirmation (success or failure) message and is uncertain about the outcome of the transaction, due to communication failure or otherwise, he/she can re-login to the home page and inspect the 'Pay Application Fee' tab at the top to see if it's green or not. If it has not turned green, the payment has not succeeded and the candidate may try for online payment afresh or resort to the e-Challan payment mode. If the candidate's account is debited for an unsuccessful transaction, the amount will be reverted to his/her account within five working days.

e-Challan Payment (Post Office):

If the mode of payment selected is e-Challan, the applicant needs to take printout of e-Challan by clicking the link '[Print e-Challan](#)'. Payment can be made in cash at any of the Head and Sub Post Offices in Kerala. The e-Challan should be handed over to post office counter along with the required cash.

The post office's official will make necessary entries both in their online portal and e-Challan form. The counter foil of the e-Challan must be collected back from the post office official. It must be ensured that the official has recorded the Transaction ID pertaining to the payment on the counter foil of the e-Challan and put the office stamp and his/her initials at the designated places on the counterfoil.

If the payment was successful, the '**Pay Application Fee**' tab in the candidate's home page turns green.

Candidates are advised to login to the website and examine the '**Pay Application Fee**' tab to make sure that the fee payment status has been updated by the post office official. If the payment tab has not turned green, the candidate should immediately contact the concerned post office and get the payment status updated. The list of Post Offices for collecting application fee is published in the website.

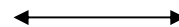
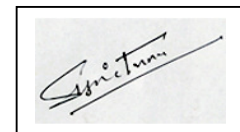
13.2.4 Step4: Upload Photograph, Signature and Documents/Certificates:

Upload Photograph of Candidate

- A studio generated soft copy of latest passport size color photograph with light coloured background in jpeg format between 10 kb to 30 kb of size and resolution 150 x 200 pixels is to be used for uploading.
- The photograph should not be taken with the candidate wearing Cap or Goggles. Spectacles are allowed if being used regularly. POLAROID and COMPUTER /MOBILE-PHONE generated photos are not acceptable.

Upload Signature of Candidate

- On a plain white sheet, the candidate should put his/her signature with black/blue ink.
- Scan this signature and crop around the signature. Do not scan the full sheet. Scanned image file should be in **jpg format**. (Jpeg)
- Dimensions of the image of signature must be **150 pixels width and 100 pixels height**.
- File size should be below **30 KB**.
- Scanned image of signature must be clear and complete



Upload Documents/Certificates

- All necessary certificates/documents to be uploaded should be in PDF format
- File size of each document/certificate should **not exceed 300 KB**.
- The scanned images should be of the original documents/certificates and should be **clear** enough to read.

Read before uploading documents/Certificates

- The Originals of the uploaded documents should be furnished before the admitting authority as and when required.
- The uploaded documents will be verified with the original documents by the admitting authority and the documents will be accepted only after this verification.
- It is the responsibility of the candidate to ensure the correctness and clarity of the documents uploaded.
- Uploading of any false or bogus documents may lead to disqualification of the candidacy.

Certificates/Documents to be uploaded in the Online Application

- a) **Nativity Proof:** Any one of the documents mentioned under clause 6 (i).
- b) Certificates obtained from Tahsildar for verification of community in the case of SC/ST candidates.
- c) Non-Creamy Layer Certificate in the prescribed format in original from the concerned Village Officer for community reservation/fee concession claims in the case of SEBC/OEC candidates. Non-Creamy Layer/Community and Income Certificates from the village officer concerned in the prescribed format in the case of Candidates belonging to the communities listed in Annexure IV(a), whose family income is upto Rs. 6 lakhs.
- d) Inter-Caste marriage certificate :
Candidates who are children of Inter-Caste married couple of whom one is SC/ST, need to upload **Inter-Caste marriage Certificate** issued by Tahsildar.
Candidates who are children of Inter- Cast married couple with either of the parents belonging to a community included in SEBC need to upload Non-Creamy Layer certificate specifying the community of the candidate from the Village Officer.
- e) Certificate to prove age: Relevant page of SSLC/Birth Certificate/Passport
- f) Certificate in support of special reservation, if applicable (in the Prescribed format).
- g) Attested copy of Certificate from the Medical Board for Persons with Disabilities.
- h) Any other documents mentioned in the Notification of the Entrance Examination.

Remember: *The Originals of the uploaded documents will have to be furnished before the admitting authority as and when required.*

13.2.5 Step 5: Print Application

After completing the uploading of all necessary certificates/documents, candidates can take a printout of the application and the uploaded documents by clicking on the link '**Print Application**'. Candidates are advised to keep a soft copy or printout of the application for future reference. **Printout of application or any supporting document should not be sent to the office of the Commissioner for Entrance Examinations.**

DO NOT SEND THE PRINTOUT OF APPLICATION TO THE OFFICE OF THE COMMISSIONER FOR ENTRANCE EXAMINATIONS

Warning: Applications with defective or incomplete certificates will be rejected. Belated applications will not be accepted. Documents or certificates furnished after the last date fixed for submission of online applications will not be considered on any account. No candidate will be permitted to incorporate any additional details in the application form or to submit any additional documents after the submission of the online application.

14. Issue of Admit Card: The Admit Card for the entrance examination can be downloaded from the website of the Commissioner for Entrance Examinations, www.cee.kerala.gov.in . Admit card will not be sent by post from this office. The date of issue will be notified later.

15. Centralised Allotment Process (CAP) and Online Submission of Options

The Centralised Allotment Process (CAP) will be done online to give allotment to the Three Year LL.B courses. Candidates will be allowed to exercise their option for courses/colleges as per their ranks in the entrance examination for admission to Three Year LL.B courses-2018 conducted by the Commissioner for Entrance Examinations. The allotment of courses/colleges for the General Merit and reservation categories will be strictly in accordance with the rank list and category lists mentioned in clause 12 above.

(i) The allotment to all the courses for all categories will be made through a Centralized Allotment Process which is a Single Window System (SWS) of Allotment to give allotments to the Three Year LL.B seats in the Government Law Colleges and Government Merit seats in Private Self Financing colleges based on the options submitted online by the candidates who have been included in the Rank list and Category lists prepared by the CEE based on the entrance examination for admission to Three Year LL.B courses-2018. The Centralised Allotment is a simple and transparent process of allotment to the courses and it gives the candidate opportunity to exercise his/her options for colleges of his/her choice conveniently in the order of his/her preference considering all those available to be chosen from. The allotments will be strictly based on the options exercised, the rank obtained and eligible reservations of the candidate. Candidates should register options only to those courses and colleges which they are sure to join on allotment.

(ii) The Single Window System of Admissions for the Three Year LL.B Courses 2018 will be done by the Commissioner for Entrance Examinations (CEE), Kerala, with the technical support of the National Informatics Centre (NIC).

(iii) The Courses and the Seats in the Government Law Colleges and Government Merit seats in Private Self Financing colleges to be allotted by the Commissioner for Entrance Examinations will be included in the SWS and will be done as per the provisions of allotment.

(iv) **Candidate to register options:** Options can be registered only through the website, www.cee.kerala.gov.in. Candidates have to register their options in the 'Home Page' of the candidate through the website within the stipulated time. Candidates can access this website and follow the instructions given therein to register their options for courses and colleges. Options submitted to the CEE by Fax, Post, Hand delivery etc., will not be processed or considered on any account for allotment of seats.

(v) **Time schedule for registering options:** The facility for registering of options will be available only during the period specified in the notifications to be issued by

the CEE. Wide publicity will be given through electronic and print media regarding the schedule and related matters. The facility will be withdrawn once the time period is over and candidate will not have access to this facility after the specified time. A candidate, not registering his/her options as per the time schedule announced, will not be considered for allotments against any of the seats available then, irrespective of his/her rank. No extension of time will be granted under any circumstances for registering options.

(vi) Eligibility for registering options: Only those candidates included in the Rank list of Kerala state Rank list and Category list of Three Year LL.B Entrance Examination, Kerala 2018 prepared by the Commissioner for Entrance Examinations are eligible to register their options online. Moreover, the candidates registering their options should satisfy all the eligibility conditions as per Clause 6 of the Prospectus for Admission to Three Year LL.B course- 2018.

Principal/Head of the Institution will be personally responsible for verification of eligibility conditions as prescribed in the Prospectus for Admission to Three Year LL.B course -2018 of the Government of Kerala, when the candidate reports for admission. Only those candidates who are found to be qualified as prescribed shall be admitted to the college/institution irrespective of the fact that he/she has an allotment through the SWS.

(vii) Essentials for registering options: The candidate can log on to his/her home page by entering the details (i.e. **Roll number, Application number and Password**) correctly. The Roll number of the candidate is a five-digit Number allotted to the candidate. Application number of the candidate is a seven-digit number assigned to the applicant while he/she submits the online application to CEE for the Three Year LL.B Courses 2018.

(viii) Procedure for Registering Options: Any candidate, who wishes to register his/her options, should have the 'Roll Number', 'Application number' and 'password' readily available with him/her. The candidate must also have access to internet facility. The candidate should follow the procedure given below for registering options:

(ix) Accessing the website: The candidate can access the website, www.cee.kerala.gov.in from any computer having internet facility. The platform can be Windows-based or Linux-based and the browser preferably 'Fire fox' will be sufficient.

(x) Logging on to the Candidate's Home page: The candidate can log on to his/her home page by entering the details (i.e. Roll number, Application number and password) correctly. If the system finds that the one who has requested for 'login' is the genuine candidate, the candidate will be directed to his/her 'Home page'.

(xi) Courses and Colleges available for registering options: The list of Courses and Colleges for allotments through the SWS will be available in the Home page of the candidate. The 'College List' link when clicked will show all the Colleges and their three-letter codes. A candidate may examine this list further to see the courses and the number of seats for each category in these colleges by clicking on the College Code. An overall idea of the Colleges and their Codes will help the candidate to register his/her options without any difficulty.

(xii) How to register options in his/her Home Page: By entering the option number for a course-college combination the candidate can fix his/her preference numbers for the course-college combinations displayed in the Home Page. Here all the eligible options of the candidate will be displayed course-wise and the candidate is expected to enter his/her preference number for a particular combination.

(xiii) Registering of the Options and saving/revising the Options registered: All eligible options of the candidate will be displayed on the Home Page. The candidate may follow the directions given therein to register the options. The data entered may be saved regularly by clicking the 'Save' button, so that the data already entered is not lost due to unexpected reasons. The candidate should enter only those options in which he/she is interested. Candidates should also note that he/she will be considered for allotment only to those courses/colleges opted by him/her. So, a candidate who has not opted for a college will not be considered for allotment to that college. Existing options, registered by the candidate and available in the Home Page, can be cancelled by entering the number '0' against that particular option to be cancelled and by clicking the 'Update' button. All options registered by the candidate will be processed. If a candidate gets allotted to a particular seat, based on his/her option, he/she is bound to accept it, failing which, he/she will lose that allotment as well as his/her claims for any seat in any college. Such candidates will not be eligible for any further online allotment in any college.

(xiv) Option Work Sheet facility: If a candidate experiences any difficulty in entering the data directly, he/she may first take a printout of the work sheet showing all the options he/she is eligible for, by clicking on the 'OPTION WORKSHEET' link on the page. The desired entries may be made on this work sheet and the same may be used for registering the options in the website. The preference numbers may be fixed using this work sheet and the data may be entered in the system subsequently. A candidate has the facility to modify or rearrange his/her earlier options before the last date and time fixed.

(xv) Viewing and Printing of the Option List based on the options registered: Once the candidate completes the option entry, he/she can view his/her options by clicking on the link provided. An option list will be generated and the candidate can take a printout of the same and keep it for future reference. If the candidate wants to change his/her options already registered, he/she may revise the options as desired and ensure that the option list has come as per his/her preferences.

(xvi) Logging off from the Home page: Once the candidate is satisfied with the options registered, he/she should 'Log off' the system by clicking on "logout" link. The process of 'Registration of Options' is complete when the candidate logs off. This action is compulsory for preventing the misuse of his/her Home Page by others.

(xvii) Rearranging option priority: A candidate may change his/her option priority any number of times within the time schedule permitted. The priority of options registered at the time of closing of the facility for registering options alone will be considered for processing.

(xviii) Processing of Options and Allotment:

1. Allotment Schedule and Allotment Memo: After the period earmarked for registering options, the options will be processed and the allotment for all courses will be published on the website, www.cee.kerala.gov.in, on the date notified by the CEE. The allotment memo, the printout of which can be taken from the website, will show the course and college to which the candidate is allotted and the fee to be remitted for the course allotted. The schedule of allotment will be notified separately. Necessary notifications will be issued by the CEE.

2. Remittance of Fee: The prescribed fees for the course will have to be remitted by the candidate at the college allotted to him/her while taking admission.

3. Admission for all courses:

Candidates allotted to courses, and who remit the fee as prescribed, should take admission in the college allotted as per the schedule prescribed by the CEE. Those Candidates who do not remit the fee or join the college on or before the date prescribed for the same will lose their allotment as well as all the existing options. The options once lost will not be available in the subsequent phases. The candidates are liable to pay admission fee as prescribed by the University concerned at the time of admission.

4. Online Option Confirmation

Candidates who are having valid options and who are willing to participate in the second allotment/subsequent allotments have to log in to his/her Home page and confirm their options by clicking the 'Confirm' button available in his /her Home page. Candidates can delete their unwanted options or alter their priority for existing options only after the online option confirmation. If a candidate who does not confirm the higher order options by clicking the 'Confirm' button available in his /her Home page, his/her higher order options will not be available in subsequent phases. However, his/her, existing allotment shall be retained, subjected to the condition of clause 15 [xviii (2)] and 15 [xviii (3)].

5. After each allotment, the options below the 'allotted one' of the candidate will automatically be removed from the option list of the candidate. For example, if a candidate had registered 10 options in all, and if he/she is allotted his/her 5th option, all options from 6 to 10 will be removed from the option list. Since the 5th option is the allotted one, it will not be seen in the option list. Options from 1 to 4 only will remain valid and will be considered for future allotments.
 6. If a candidate is satisfied with an allotment and does not want to be considered against his/her remaining options, he/she will have the facility to cancel all the remaining options. He/she may also cancel specific options among the remaining options as per his/her desire. The candidate will also have the facility to alter the priority of the remaining options. But the candidate will not be permitted to register any fresh options to the existing ones.
 7. The facility for confirmation and cancellation/deletion/alteration will be available for a specified period of time as notified, after which the facility will be withdrawn. A candidate retaining all or any of the options after each allotment is bound to accept the next allotment, if any, given to him/her. If the candidate fails to accept the allotment, he/she will lose all the allotments/admission and will not be considered for any further allotments to any course or college.
 8. **Forfeiture of the claims in CAP: The claims in Centralised Allotment Process conducted by the CEE will be cancelled under the following reasons.**
 - (i) Nonpayment of tuition fee as specified in the allotment memo.
 - (ii) Non joining of the course/college within the stipulated time as specified by the CEE.
 - (iii) Discontinued with TC to join courses other than the courses allotted by the CEE or for any other reason.
 9. **Last Rank Details :** The last rank details of the allotment will be published after each allotment and will be made available on the website. **The last rank given will be the rank of the candidate and not the position in the category list.**
- (xviii). **Other Rules related to registering of options:**
- (1) Candidate can register all the available options if he/she desires so. However, it is not compulsory that the candidates should exercise all the options.

- (2) A candidate will not be allotted a seat in a course of a college if he/ she has not opted the course-college combination during option registration process of CAP for Three Year LL.B-2018.
- (3) A candidate is bound to accept an allotment as per the priority registered in the Option list and he/she has to surrender the seat already occupied by him/her, if he/she is allotted based on options furnished against arising/future vacancy. Request to retain the existing admission after an allotment is made, based on the option registered, will not be considered under any circumstances.
- (4) Failure to report for admission in the allotted institution, after remitting the required fee within the stipulated time will result in the forfeiture of his/her allotment to that course and for any course in any stream. He/she will not be considered for online allotment to any future/arising vacancies in any stream.
- (5) For each phase of CAP for Three Year LL.B -2018 subsequent to the initial phase, confirmation of the higher order options by logging in to the home page and clicking the **confirm** button is mandatory to participate in that phase of allotment even if no cancellation/re-arrangement of options is desired. Non-confirmation of higher order options for a particular phase of CAP will lead to automatic deletion of higher order options, making them unavailable for the subsequent phases also.

Further Allotments: Details regarding further allotments after the first Counseling will be notified by the Commissioner for Entrance Examinations. Additional seats, if any, added/sanctioned during the validity period of the rank list will be filled in the final Counseling on the basis of Position in the Rank list and Category List mentioned in Clause 12.

16. Spot Allotment: The Commissioner for Entrance Examinations shall conduct the spot allotment/admission for filling up the remaining vacant seats, if any, after the completion of the online allotment process. A qualified candidate included in the rank lists concerned is entitled to attend the Spot Allotment/Admission Process. The Commissioner for Entrance Examinations is authorized to issue necessary orders regarding Spot Admission/Allotment in due course.

17. Post Allotment Activities:

- (a) **Reporting at the College:** Candidates who get allotment will have to report before the Principal/Head of the Institution concerned for admission on the dates notified with the required documents for personal interview.

<p>The candidate is specifically instructed not to inform his/her Password to the institutions concerned.</p>
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- (b) **Verification of Documents:** The Principal/Head of the College or Institution shall be personally responsible for verification and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the college/institution. The University concerned shall also verify the records produced by the candidate who got admission in the college/institution.

- (c) **Failure to Report for Admission:** Candidates who do not take admission on the prescribed date will lose their admission. They will not be considered for any further allotments in Centralised Allotment Process (CAP).

- (d) **Admission/Allotment** of seats is governed by a statewide principle of selection. Accordingly, the total seats available in all the Institutions will be distributed

statewide for the different categories by applying mandatory reservation principle as mentioned in Clause 8 (C). While doing selection as per the statewide break up of seats, an institution wise break up of seats for the various categories, following the principle of reservation will also be maintained for the allotment of seats for the course in each college.

(e) Selection / Allotment of College: Selection/Allotment of a candidate to any college will be based on the rank of the candidate and the availability of seats, at that point of time when the candidate files option. The procedure adopted for admission will be as per the selection principle approved in G.O. (MS) No.122/98/HEdn dated 7-10-1998. According to the G.O., “candidates of the reserved category who will otherwise come in the open merit list will be allotted to the college of his choice provided he would have been eligible for allotment to that college if he was treated as candidate coming under reservation quota. While a reserved category candidate entitled to admission on the basis of his merit will have the option of taking admission to the colleges where a specified number of seats have been kept reserved for reserved category, when computing the percentage of reservation he will be deemed to have been admitted as an open category candidate and not as a reserved category candidate”.

- i. The allotment to colleges will be as per the break-up of seats for the course in each college. But on applying the principle of selection mentioned above, the break-up of seats for allotment in certain colleges are likely to change.
- ii. Admission memo (Final Selection Memo) will be issued to the selected candidates after the Online Allotment Process. It is obligatory for the candidates to report to the College to which he/she is selected. Candidates should report for admission in the college with their parents/guardians. No extension of time for reporting to the college will be granted under any circumstances. Failure to appear before the Principal concerned for joining the course on the notified date and time will result in the forfeiture of his/her admission to the course and he/she will not be considered for any vacancies arising in future.
- iii. Vacancies arising after the first round of allotment of seats will be filled up according to the rank and options submitted by the candidates and observing the reservation rules on the basis of the priority given in the option form. There will be no mutual transfer between the candidates from one college to another.
- iv. Candidates who obtain TC after joining a college will not be eligible for further Allotments in online Centralised Allotment Process (CAP).

(f) No allotment of seats to the 1st year of the course will be made after 30.09.2018 even if vacancy / vacancies arise thereafter.

(g) Weeding out Rule: The records of the Three year LLB Entrance Examinations will be preserved till 31.12.2018 of the year of conduct of Entrance Examination.

18. Documents to be produced at the time of admission

- i) Candidate's Data Sheet.
- ii) Allotment memo issued by the Commissioner for Entrance Examinations.
- iii) SSLC or any relevant school records/birth certificate/passport/other valid document to prove date of birth in original.
- iv) Original Mark list and Pass Certificate of the qualifying examination.
- v) Transfer Certificate and Conduct Certificate from the institution where the Candidate studied last.
- vi) Four copies of recent passport size photograph.

- vii) The applicant who is employed or trainee in Government/Quasi Government/Banks etc. shall, at the time of interview, produce a relieving order and a certificate of good conduct from the Head of the Institution where the candidate was employed.
- viii) Candidate who passed their qualifying examination from Universities/Boards outside the state shall produce an “Eligibility Certificate” from the concerned university in Kerala, to the effect that the qualifying examination has been recognised by the University.
- ix) The student who qualifies from other Universities should produce migration certificate at the time of admission.
- x) Originals of all the uploaded documents/certificates (to prove nativity /reservation/fee concession).
- xi) Any other certificates/documents required to be furnished as per the prospectus/notifications/allotment memo.

Note: All certificates as listed above must be produced for verification at the time of admission. Candidate WILL NOT be given any chance to produce the original documents/certificates asked for, on a subsequent occasion.

19. Students belonging to SC/ST/OEC eligible for education concessions are exempted from payment of fees as per orders of Government issued in this regard from time to time. Their admissions will be provisional and subject to the submission of formal filled up application for concession in the prescribed form within one month from the date of admission. In any case if the student is later found to be not eligible for concession the student should pay the fees in full with fine or else his/her admission will be cancelled.
20. As per the GO(Ms) No. 06/2014/BCDD dated 21/02/2014 students belonging to all communities admitted to the course and whose annual aggregate family income does not exceed Rs. 1,00,000/- are eligible for fee concession for which they should apply. They shall produce a certificate in the prescribed form from the competent authority regarding income at the time of interview. Their admission will be provisional and subject to the submission of formal filled up application for fee concession in the prescribed form within one month from the date of admission. In any case if the student is later found to be ineligible for concession, the student should pay the fees in full with fine or else his/her admission will be cancelled.
21. Fees - Fees for the course will be notified by the Government from time to time.

22. WARNING AGAINST MALPRACTICE

Malpractice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but not limited to:

- a. Having in possession of papers, books, notes, correction fluid, whitener, correction pen, blade, pencil, eraser, electronic devices or any other material or information relevant to the examination concerned;
- b. Paying someone to write examination (impersonation) or prepare material;
- c. Breaching examination rules;
- d. Assisting another candidate to engage in malpractice or attempting to do so;
- e. Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the examination hall;
- f. Taking away the answer sheet out of the examination hall;

- g. Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates;
- h. Using or attempting to use any other undesirable method or means in connection with the examination;
- i. Manipulation & fabrication in online documents viz. Admit card, Allotment letter, Data sheet etc;
- j. Forceful entry in Examination Hall with malafide intentions;
- k. Possession of Calculators, Slide Rules, Log Tables, Geometry Box, Pencil box, Electronic Digital Watches with facilities of calculators, mobile phones, pagers or any other electronic gadget which are not allowed inside the Examination Hall;
- l. Tampering of Barcode in the OMR sheet or mutilation of OMR sheet or marking unnecessary information on OMR.
- m. Affixing of fabricated photograph on the application form;
- n. Affixing of fabricated thumb impression on the application form;

Note: Parents/Guardians are advised to ensure that their ward does not indulge in unfair activities/malpractices which breach the examination rules. If any candidate is found to indulge in any such activity he/she shall be liable for punishment as per Clause 23.2.

23.1 GUIDELINES TO CHIEF SUPERINTENDENT

In the event of observing malpractice activity in the examination hall by a candidate, the candidate shall not be allowed to continue to write the examination. The examination Question Booklet, OMR and admit card of the candidate who indulges in the malpractice activity along with the materials in possession at examination hall which the candidate used for malpractice at the examination hall such as Calculators, Electronic Digital Watches with facilities of calculators, mobile phones, pagers or any other electronic gadget etc shall be confiscated and reported to the CEE with a report signed by the Invigilator, Chief superintendent and Observer in a sealed cover through the CEE representative/Liaison Officer.

23.2 PUNISHMENT FOR MALPRACTICE

If a candidate is found to have indulged in any of the malpractice activities or similar practices, during the course of Entrance Examination of 3 year LL.B Course 2018-19, before or later on, shall be deemed to have committed malpractice at the Entrance Examination and his/her candidature in the 3 year LL.B Course 2018-19 Entrance Examination will be cancelled. **Such candidates shall be debarred from appearing the Entrance Examination conducted by CEE for not less than two years and shall also be liable for criminal action and /or any other action as deemed fit by CEE. Decision of the CEE in this regard shall be final.**

23.3 IMPERSONATION

If during the Entrance Examination of 3 year LL.B Course 2018-19 or at any stage of allotment/admission process, it is found that candidates appearing in the Entrance Examination of the 3 year LL.B Course 2018-19 or in the admission process at allotted College have indulged in any case of impersonation i.e. not matching the photograph/signature/documents of the candidates etc, he/she shall be handed over to the Police by the Chief superintendent/Liaison Officer /Principal as the case may be and the cases shall be dealt as per the Indian Penal Code in this matter for further investigation. The matter shall also be reported

to the CEE by the Chief Superintendent/Liaison Officer /Principal in writing. Such candidates will be debarred permanently from appearing for the 3 year LL.B Entrance Examination conducted by the CEE in future in addition to the cancellation of his/her candidature in the 3 year LL.B entrance examination of the year.

24. Other items

- (i) The Commissioner for Entrance Examinations will not entertain any request for change of the date of Entrance Examinations or Centralised Allotment Process or enquiries with regard to the date of declaration of the results.
 - (ii) All disputes pertaining to the examination, selection or admission shall fall within the jurisdiction of the Honorable High Court of Kerala.
 - (iii) Candidate will not be permitted to take items such as Pencil, eraser, correction fluid, calculator, electronic gadgets, mobile phones etc in to the examination hall.
 - (iv) Any attempt of malpractice in the Examination will result in the disqualification of the candidate and will lead to debarring of the candidate for not less than two years. Barcode tampering will also be treated as an act of Malpractice.
 - (v) Any other items not specifically covered in this prospectus will be decided by the Commissioner for Entrance Examinations, and his decision shall be final.
- 25.** The Prospectus is subject to further modifications as may be considered necessary by Government.

Commissioner for Entrance Examinations

ANNEXURE - I

The number of Government merit seats in the Government Law Colleges and Private Self-Financing Law Colleges included in CAP 2017-18 is shown below

Sl.No	Name of Colleges	No. of Govt. merit Seats
	Government Law Colleges	
1	Government Law College, Thiruvananthapuram	100
2	Government Law College, Ernakulam	100
3	Government Law College, Thrissur	100
4	Government Law College, Kozhikode	100
	Total	400
	Private Self financing Law Colleges	
1	Al-Ameen Law College, Kulappully, Shornur, Palakkad	30
2	Al Azhar Law college, Perumpillichira P O, Thodupuzha, Idukki	30
3	CSI Institute of Legal Studies, Cheruvarakonam, Parassala P O, Thiruvananthapuram	30
4	KMCT Law College, Malappuram	50
7	Sree Narayana Law College, Poothotta, Ernakulam	30
	Total	170

ANNEXURE - II
LIST OF SCHEDULED CASTES (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) Vide Part VIII – Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002,
The Constitution (Scheduled Castes) Order (Amendment) Act 2007, G.O(P) No.65/96/SCSTDD dated .19.12.96, The Constitution(Scheduled Castes) Order (Amendment) Act 2016 No.24 of 2016 dated 06.05.2016]

[See Clause 9(c)]

1	Adi Andhra	37	Mannan (മണ്ണൊൻ), Pathiyan, Perumannan, Vannan, Velan
2	Adi Dravida		
3	Adi Karnataka	38	xxx
4	Ajila	39	Moger (other than Mogeayar)
5	Arunthathiyar	40	Mundala
6	Ayyanavar	41	Nalakeyava
7	Baira	42	Nalkadaya
8	Bakuda	43	Nayadi
9	xxx	44	xxx
10	Bathada	45	Pallan
11	xxx	46	Palluvan/Pulluvan
12	Bharathar (Other than Parathar), Paravan	47	Pambada
13	xxx	48	Panan
14	Chakkiliyan	49	xxx
15	Chamar, Muchi	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
16	Chandala		
17	Cheruman	51	xxx
18	Domban	52	xxx
19	xxx	53	xxx
20	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
21	xxx		
22	Gosangi	55	xxx
23	Hasla	56	Puthirai Vannan
24	Holeya	57	Raneyar
25	Kadaiyan	58	Samagara
26	Kakkalan, Kakkan	59	Samban
27	Kalladi	60	Semman, Chemman, Chemmar
28	Kanakkan, Padanna, Padannan	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State) and Thachar (other than carpenters)
29	xxx	62	Thoti
30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)	63	Vallon
31	Koosa	64	Valluvan
32	Kootan, Koodan	65	xxx
33	Kudumban	66	xxx
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	67	Vetan
35	Maila	68	Vettuvan, Pulaya Vettuvan (in the areas of erstwhile Cochin State only).
36	Malayan [In the areas comprising the Malabar District as specified by Sub-section (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)].	69	Nerian

ANNEXURE – III
LIST OF SCHEDULED TRIBES (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part - VII - Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2003, G.O. (Ms) No. 06/2014/SCSTDD dated 29.01.2014]

[See Clause 9 (c)]

1	Adiyan	24	Malasar
2	Arandan [Arandan]	25	[Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)
3	Eravallan	26	Malayarayar
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan	27	Mannan (മന്നൻ)
5	Irular, Irulan	28	xxx
6	Kadar [Wayanad Kadar]	29	Muthuvan, Mudugar, Muduvan
7	xxx	30	Palleyan, Palliyan, Palliyar, Paliyan
8	Kanikkaran, Kanikkar	31	xxx
9	Kattunayakan	32	xxx
10	[Kochuvelan]	33	Paniyan
11	xxx	34	Ulladan, [Ullatan]
12	xxx	35	Uraly
13	Koraga	36	Mala Vettuvan(in Kasaragod & Kannur districts)
14	xxx	37	Ten Kurumban, Jenu Kurumban
15	Kudiya, Melakudi	38	Thachanadan, Thachanadan Moopan
16	Kurichchan [Kurichyan]	39	Cholanaickan
17	Kurumans, Mulla Kuruman, Mulla Kuruman, Mala Kuruman	40	Mavilan
18	Kurumbas, [Kurumbar, Kurumban]	41	Karimpalan
19	Maha Malasar	42	Vetta Kuruman
20	Malai Arayan [Mala Arayan]	43	Mala Panikkar
21	Malai Pandaram	44	Maratis of Kasargod and Hosdurg Taluk
22	Malai Vedan [Malavedan]		
23	Malakkuravan		

ANNEXURE - IV
LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)

[GO (Ms) No. 14/2017/BCDD dated: 02.08.2017]

[See Clause 9(d)(i)]

<u>OEC (ST)</u>	<u>OEC (SC)</u>
1 Allar (Alan)	1 Chakkamar
2 Chingathan	2 Madiga
3 Irivavan	3 Chemman/Chemmar
4 Kalanadi	4 Kudumbi
5 Malayan, Konga-Malayan(Kasaragod, Kannur, Wayanad and Kozhikode Districts)	5 Dheevara/Dheevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6 Kundu-Vadiyan	6 Scheduled Caste converted to Christianity
7 Kunuvarmanadi	7 Kusavan, Kulalan, Kumbharan, Velaan, Odan, Andhra Nair, Andhuru Nair,
8 Malamuttan	8 Pulayan Vettuvan (Except Kochi State)
9 Malavettuvar (Except Kasargod and Kannur Districts)	
10 Malayalar	
11 Panimalayan	
12 Pathiyan (other than Dhobies)	

ANNEXURE – IV (a)

LIST OF COMMUNITIES ELIGIBLE FOR EDUCATIONAL CONCESSIONS AS IS GIVEN TO OEC

[G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014]

[See Clause 9(d)(iii)]

- 1 Vaniya (Vanika, Vanika Vaisya, Vanibha Chetty, Vaniya Chetty, Ayiravar, Nagarathar and Vaniyan
- 2 Veluthedathu Nair (Veluthedan and Vannathan)
- 3 Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
- 4 Ezhavathi (Vathy)
- 5 Ganika
- 6 Kanisu or Kaniyar Panicker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, Kalari Kurup/Kalari Panicker
- 7 Vilkurup, Perumkollan
- 8 Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar
- 9 Devanga
- 10 Pattariyas
- 11 Saliyas (Chaliya, Chaliyan)
- 12 Pandithar
- 13 Vaniar
- 14 Ezhuthachan
- 15 Chakkala/Chakkala Nair
- 16 Reddiars (throughout the State except in Malabar Area)
- 17 Kavuthiya
- 18 Veerasaiva (Yogi, Yogeewara, Poopandram, Malapandaram, Jangam, Matapathi, Pandaram, Pandaran, Vairavi, Vairagi)
- 19 Vilakkithala Nair – Vilakkithalavan
- 20 Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan
- 21 Chavalakkaran
- 22 Agasa
- 23 Kaikolan
- 24 Kannadiyans
- 25 Kerala Mudalis
- 26 Madivala
- 27 Naikkans
- 28 Tholkolans
- 29 Thottian
- 30 Mooppar or Kallan Moopan or Kallan Moopar

ANNEXURE - V

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)

[Vide G.O. (P) 208/66/Edn. dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated 06.10.2008 & G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]

[See Clause 9 (b) (i)]

- | | |
|---|---|
| <p>I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava</p> <p>II. Muslims (all sections following Islam)</p> <p>III. Latin Catholics and Anglo Indians</p> <p>IV. Dheevara including Dheevaran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan</p> <p>V. Viswakarmas including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan</p> <p>VI. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair</p> <p>VII. Other Backward Christians</p> <p>(a) SIUC</p> <p>(b) Converts from Scheduled Castes to Christianity</p> <p>VIII. Kudumbi</p> <p>IX. Other Backward Hindus, i.e.</p> <p>1. Agasa</p> <p>2. Kharvi</p> <p>3. Aremahrati</p> <p>4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar</p> <p>5. Bestha</p> <p>6. Bhandari or Bhondari</p> <p>7. Boya</p> <p>8. Boyan</p> <p>9. Chavalakkaran</p> <p>10. Chakkala (Chakkala Nair)</p> | <p>11. Devadiga</p> <p>12. Ezhavathi (Vathi)</p> <p>13. Ezhuthachan, Kadupattan</p> <p>14. Gudigara</p> <p>15. Galada Konkani</p> <p>16. Ganjam Reddies</p> <p>17. Gatti</p> <p>18. Gowda</p> <p>19. Ganika including Nagavamsom</p> <p>20. Hegde</p> <p>21. Hindu Nadar</p> <p>22. Idiga including Settibalija</p> <p>23. Jangam</p> <p>24. Jogi</p> <p>25. Jhetty</p> <p>26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka</p> <p>27. xxx</p> <p>28. Kalarikurup or Kalari Panicker</p> <p>29. Kerala Muthali, Kerala Mudalis</p> <p>30. Oudan (Donga) Odda (Vodde or Vadde or Veddai)</p> <p>31. Kalavanthula</p> <p>32. Kallan including Isanattu Kallar</p> <p>33. Kabera</p> <p>34. Korachas</p> <p>35. x x x</p> <p>36. Kannadiyans</p> <p>37. Kavuthiyan, Kavuthiya</p> <p>38. Kavudiyaru</p> <p>39. Kelasi or Kalasi Panicker</p> <p>40. Koppala Velamas</p> <p>41. Krishnanvaka</p> <p>42. Kuruba</p> <p>43. Kurumba</p> <p>44. Maravan (Maravar)</p> <p>45. Madivala</p> |
|---|---|

46. Maruthuvar
47. Mahratta (Non-Brahman)
48. Melakudi (Kudiyar)
49. x x x
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettillakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Irael Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyar, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Yogeewara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except in Malabar area)
83. Mooppar or Kallan Moopan or Kallan Moopar

ANNEXURE VI

**Inter-Cast Marriage Certificate for Son/Daughter of Inter-Cast Married couples
of whom one is SC/ST**

[See Clause 9 (b) (iv)]

Certified that Master / Kumarian applicant for admission to the Three Year LLB Course, 2018 is the son/daughter of an Inter-Caste married couple, and his/her father Sri.....belongs to.....Community and his/her mother belongs toCommunity.

Place:

Date

Signature of Tahsildar::

Name of Tahsildar:

Name of Taluk Office/ District:

(Office Seal)

ANNEXURE VII(a)

Proforma for the certificate to be submitted by Ex-Servicemen

[See Clause 11(i)]

Certified that Sri/Smt.....,is an applicant for admission to the Three Year LLB Course, 2018 is an Ex-serviceman.

Signature of Military Authority/

State's Zilla Sainik Welfare Officer:

Name:

Place:

Date:

(Office Seal)

* Strike off whichever is not applicable

ANNEXURE VII(b)

Proforma for the certificate to be submitted by Children of Ex-Servicemen
[See Clause 11(i)]

Certified that Master / Kumari/Sri.....,
an applicant for admission to the Three Year LLB Course, 2018 is *the son / daughter of
Sri/Smt.....(official address) who is an Ex-serviceman.

Signature of Military Authority/

State's Zilla Sainik Welfare Officer:

Name:

Place:
Date:

(Office Seal)

* Strike off whichever is not applicable

.....

ANNEXURE VIII(a)

Proforma for the certificate to be submitted by the Ex-Paramilitary personnel
[See Clause 11(iv)]

Certified that Sri/Smt....., an applicant for
admission to the Three Year LLB Course, 2018 is an Ex-Paramilitary personnel.

Signature of Commanding Officer:

Name:

Place:
Date:

(Office Seal)

* Strike off whichever is not applicable

ANNEXURE VIII(b)

Proforma for the certificate to be submitted by the Children of Ex-Paramilitary personnel
[See Clause 11(iv)]

Certified that Master / Kumari/Sri....., an applicant for admission to the Three Year LLB Course, 2018 is *the son / daughter of Sri/Smt.....who is an Ex-Paramilitary personnel.

Signature of Commanding Officer:

Name:

Place:

Date:

(Office Seal)

* Strike off whichever is not applicable