



Government of Kerala

**PROSPECTUS FOR ADMISSION TO  
M.C.A COURSE, KERALA 2014-15**

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# PROSPECTUS FOR ADMISSION TO M.C.A.COURSE 2014-15

## 1. INTRODUCTION

Master of Computer Applications (MCA) is a Programme of three years duration consisting of six semesters. This course is intended to train graduates in Engineering, Science or Commerce with Mathematics as one of the subjects in development and use of software for different applications. The major thrust is on giving the students a sound background in computing, business functions and Mathematics relevant to Information Technology. The Prospectus for admission to M.C.A. Course 2014-15 is published herewith. The Prospectus issued in earlier years is not valid for 2014-15.

## 2. INSTITUTIONS AND INTAKE

The list of Institutions offering M.C.A. Course that participated in the Centralised Allotment Process 2013, with their total intake is furnished in **Annexure - I**. During the current year, allotment for admission to MCA Course will be made to those institutions willing to participate in the Centralised Allotment Process (CAP) and having AICTE Approval, NOC of Government and University affiliation for 2014-15. Allotment will also be made to new institutions/ additional seats sanctioned before the Centralised Allotment Process (CAP) and fulfilling the above requirements.

## 3. CATEGORISATION OF SEATS

The seats available are mainly categorised as Government, Management and Lapsed seats.

(a) Government seats are those seats against which allotment will be made by the Commissioner for Entrance Examinations (CEE) based on the rank list published by him.

(b) Management seats are those seats set apart in Aided / Self-financing institutions to be filled up by the Management concerned on the basis of the Supreme Court direction and Government Orders on this behalf.

(c) Lapsed seats are those seats that may be filled up by the institution itself when the Commissioner for Entrance Examinations intimates that he would not be allotting any more candidates against such seats.

## 4. FEE STRUCTURE

The fee structure in the above categories of seats will be announced before the allotment process.

(a) No fees will be refunded after the last date of closing of admission.

- (b) The claim for refund should be made at least thirty days before the last date of closing of admissions.
- (c) If any candidate discontinues/leaves the institution after the closing of admissions in the same year or in subsequent years to join other courses or for other purposes he/she is liable to pay liquidated damages of Rs.30,000/- (Rupees Thirty Thousand Only). Candidates belonging to SC/ST/OEC are exempted from payment of such liquidated damages.
- (d) Institutional transfers in the second year will be done by the Universities concerned and for such transfers the candidates are exempted from payment of liquidated damages.

## 5. ELIGIBILITY FOR ADMISSION

### (a) Nativity

The candidate must be an Indian Citizen. Certificate from a Village Officer or a competent authority showing that the candidate is a native of any State or Union Territory of India should be furnished in the prescribed format along with the application. True copies of the birth certificate issued by the competent authority/ passport/ school certificate-showing place of birth will also be accepted as proof of nativity.

### (b) Academic Eligibility

Candidates should have studied a Degree course with minimum 3 years duration (after 10+2), with Mathematics/ Statistics/ Computer Science/ Computer Applications/ Engineering and Technology as a Main/ Subsidiary/ Core subject at the Degree level. The candidate should have secured a minimum aggregate of 50% marks in their Degree examination. For SEBC and physically handicapped candidates, the aggregate marks required is 45%. For SC and ST candidates, a minimum pass in the degree examination is sufficient. No rounding off of percentage of marks to the nearest higher integer is permitted.

*Note: (1) Candidate seeking admission to the course should be qualified from any University in Kerala or any other Universities, recognised by any of the Universities in Kerala.*

*(2) Final Year regular Bachelor's Degree students are also permitted to appear for the Entrance Examination subject to the condition that the original degree certificate and mark lists of all parts of the qualifying examination shall be produced by the candidate at the time of admission.*

## 6. RESERVATION OF SEATS

### (A) Reservation for Persons With Disabilities (PWD)

Three percent of the seats available to the State for allotment from the State rank lists are reserved for candidates with disabilities, for all courses in Govt./Aided Colleges as stipulated in Section 39, Chapter VI of the Persons With Disabilities Act 1995. As per Clause 2 (t), Chapter I of the Act, 'Person With Disability' means a person suffering from not less than 40% of any disability as certified by a medical authority. Generally, candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. A disability certificate

from the District Medical Board obtained within 12 months prior to the date of submission of application has to be attached along with the application. Such candidates are also required to produce a certificate obtained from a Medical Officer not below the rank of Assistant Surgeon to the effect that the candidate is fit enough to undergo the M.C.A. Course.

**(B) Mandatory Reservation**

Leaving the seats set apart under items (A) above, the remaining seats will be distributed as per the mandatory reservation principle as follows.

**a) For Govt. and Govt. Aided Institutions:**

(i) State Merit (SM)	-	54%
(ii) Forward Community Members belonging to BPL category (As per G.O(Rt)No.11/2012.H.Edn.dated. 03.01.2012)	-	10%
(iii) Socially and Educationally Backward Classes (SEBC)	-	26%
a) Ezhava (EZ)	-	9%
b) Muslim (MU)	-	8%
c) Other Backward Hindu (BH)	-	5%
d) Latin Catholic (LC)	-	2%
e) Other Backward Christian (BX)	-	1%
f) Kudumbi (KU)	-	1%
(iv) Scheduled Castes and Scheduled Tribes	-	10%
a) Scheduled Caste (SC)	-	8%
b) Scheduled Tribe (ST)	-	2%

**b) For All Self Financing Institutions:**

(i) State Merit (SM)	-	64%
(ii) Socially and Educationally Backward Classes (SEBC)	-	26%
a) Ezhava (EZ)	-	9%
b) Muslim (MU)	-	8%
c) Other Backward Hindu (BH)	-	5%
d) Latin Catholic (LC)	-	2%
e) Other Backward Christian (BX)	-	1%
f) Kudumbi (KU)	-	1%
(iii) Scheduled Castes and Scheduled Tribes	-	10%
a) Scheduled Caste (SC)	-	8%
b) Scheduled Tribe (ST)	-	2%

**Note:** i. The seats unavailed by the SC candidates will go to the ST candidates and vice versa for all colleges.

ii. The seats unavailed by the SC/ST candidates will be filled from OEC category for all colleges.

iii. The seats unavailed by SEBC candidates will be allotted to State Merit candidates in the final allotment for all colleges.

- iv. The seats unavailed in any reservation quota will go to General Merit for all colleges.
- v. As per G.O.(Rt)No.11/2012.H.Edn.dated. 03.01.2012, 10% of seats in MCA Course run by Government / Government aided institutions is reserved for candidates belonging to forward community, who are classified as members of BPL family. The seats reserved in Government / Government aided institutions for Forward Community Members belonging to BPL category will be allocated college wise, and the seats unavailed by them will be allotted to State Merit candidates.

## 7. CLAIM FOR RESERVATIONS

(A) State Merit: The seats under the State merit will be filled purely on the basis of merit (State wide).

### (B) Claim for Communal Reservation under Socially and Educationally Backward Classes (SEBC).

*Note:- Reservation to Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. dated 2-5-1966 and GO (MS) 95/08/SCSTDD dated 06.10.08 and as amended from time to time. [See Annexure II for the list of communities under SEBC]*

- (i) Candidate belonging to Socially and Educationally Backward Classes as per G.O (P)No. 208/66/Edn. Dated 2-5-1966 and GO (MS) 95/08/SCSTDD Dated 06.10.08 ,G.O(MS)No.09/2009/SCSTDD dated 24.01.2009,G.O(MS)No.03/2014/BCDD dated 09.01.2014 and whose annual family income (i.e. Annual income of all members in the family from all sources taken together) does not exceed Rs.6,00,000/-(Rupees six lakhs only) (including basic pay and DA of salaried persons) are eligible for reservation under this item.
- (ii) Candidates claiming reservation under SEBC quota such as Ezhava, Muslim, Other Backward Hindus, Latin Catholic, Other Backward Christians and Kudumbi should produce both Community and Income Certificates obtained from the concerned Village Officer/Tahsildar in the prescribed format along with the application.
- (iii) Applicants claiming reservation under Latin Catholic quota should produce a community certificate from the concerned Village Officer/Tahsildar specifying that they belong to **Latin Catholic** community.
- (iv) Children of inter-caste married couple claiming communal reservation under SEBC should furnish an 'Inter-caste Marriage Certificate' from the Village Officer/Tahsildar in the format given in **Annexure VI**. Such candidates can avail themselves of communal reservation under any one of the communities of their parents, to be mentioned by the candidate in the relevant column of the application. They need not produce the income certificate.
- (v) Candidates who are children of Inter-caste married couple, of which one is SC/ST who will be eligible for educational and monetary benefits admissible to SC/ST as per Section 2 (ii) of GO (MS) No.25/2005/SCSTDD dated 20-06-2005 & G.O (Rt) No.240/09/H.Edn dt.25.03.2009, if eligible for reservation under SEBC, will be granted the same, based on the community shown in the inter-caste marriage certificate (**Annexure VI**) issued by Revenue officials and to be attached by them with the application.

(C) Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota

- (i) Scheduled Caste/Scheduled Tribe candidates should obtain the caste/community certificate from the Tahsildar in the prescribed format along with the application (See Annexure III & IV for the list of SC/ST communities). SC/ST community status of children of parents contracted inter-caste marriage will be subject to the orders/clarification issued in G.O(MS) No.25/2005/ SCSTDD dated 20-06-2005 and the judgment dated 10-08-2005 of the Full Bench of the Hon'ble High Court of Kerala in WP 2483/2005 and connected cases and G.O(Ms) No.109/2008/SCSTDD dated 20.11.2008.
- (ii) As per G.O.(MS)No.109/2008/SCSTDD, dated 20.11.2008, the children born of inter-caste married couple of which one of the parents is SC/ST can claim the status of SC/ST on proof of the conditions of acceptance, customary traits and tenets under which such children are brought up.
- (iii) The competent authority issuing SC/ST community certificate to children born of inter-caste married couple, of which one of the parents is SC/ST, should ensure that the claimant is subjected to same social disabilities and following the same customs and traditions and the community has accepted that person to its fold as such. The authority to issue caste certificate should also ensure that
- (a) Each case shall be examined individually in the light of the existing facts and circumstances.
  - (b) The claimant has suffered disabilities - socially, economically and educationally.
  - (c) The society has accepted the claimant to their original fold as one among them and is living in the same social tenet.
- (iv) The Christian converts who have subsequently embraced Hinduism should produce caste/community certificate in the prescribed format along with the application. The following certificate should also be got recorded by the revenue official below the certificate "The certificate is issued after observing the guidelines issued in Government Circular No.18421/E2/SC/ST/DD dated 15.12.1987."
- (v) The applications for the reserved seats of Scheduled Castes/Scheduled Tribes candidates which do not contain SC/ST Certificate (Community Certificate) from the Tahsildar in the prescribed format will not be considered on any account for claiming community reservation against the seat reserved for SC/ST candidates (vide G.O.(MS) 31/90/SC/ST/DD dated 25.05.1990).

***The community certificate should clearly specify that the candidate himself/herself (not the father or mother) belongs to the Scheduled Castes/Scheduled Tribes. The community certificate as per G.O.(MS) No.136/07/RD, dated 27.04.2007 will be accepted.***

The candidates who are reconverted to Hinduism from Christianity, of Scheduled Caste origin, should produce community certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.

- (vi) The claims for reservation under Scheduled Castes/Scheduled Tribes quota will also be subject to verification and clearance by the Screening Committee constituted for the purpose by Government vide G.O.(P)No.19/2002/SCSTDD dated 20.4.2002 and as authorised by Section 6 of the Kerala (Scheduled Castes and Scheduled Tribes) Regulation of Issue of Community Certificates Act, 1996 (Act 11 of 1996).
- (vii) The SC/ST claims in respect of those who have migrated from one State to another will be subject to the provisions of G.O (MS) No.10/86/SC/ST/DD dated 12.2.1986. Only the children of those who had migrated to this State before the promulgation of the Constitution (Scheduled Castes) Order 1950 and the Constitution (Scheduled Tribes) Order 1950 and ordinarily reside in this State can claim SC/ST benefits from the State of Kerala. They must be able to prove this, if required.
- (viii) The seats unavailed by the SC/ST candidates will be filled by other eligible Community (OEC) candidates. (See **Annexure-V** for the list of OECs). OEC will be eligible for reservation only if their annual family income from all sources is up to Rs.6 lakhs [G.O (MS) No.03/2014/BCDD dated 09.01.2014] and the candidate has secured 45% marks in the qualifying examination. Such candidates should furnish income certificate obtained from the concerned Village Officer along with the application.

**WARNING:**

1. Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for the penalties stipulated in Section 15 of the Act referred to in Clause (C) above. Candidates and their parents who make such applications are warned that in addition to prosecution they will have to suffer the following consequences, in case the SC/ST certificate produced is found to be false and the candidate does not belong to any SC/ST communities, under Section 16 of the Act "Benefits secured on the basis of false community certificates will be withdrawn:
2. Whoever not being a person belonging to any of the Scheduled Castes or Scheduled Tribes secures admission in any educational institution against a seat reserved for such castes or tribes or secures any appointment in the Government, Government Undertakings, Local Authority or in any other Company or Corporation owned or controlled by the Government or in any aided institution against a post reserved for such castes or tribes or enjoys any other benefits intended exclusively for such castes or tribes by producing a false community certificate shall, on cancellation of the false community certificate, be removed by cancelling the irregular admission in the concerned educational institution, or as the case may be, removed from the said service forthwith and any benefit enjoyed by him as aforesaid shall be withdrawn forthwith.

3. Any amount paid to such person by the Government or any other agency by way of scholarship, grant, allowance, stipend or any other financial benefit shall be recovered as if it is arrears of public revenue due on land.
4. Any degree, diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false community certificate shall also stand cancelled on cancellation of the community certificate obtained by him."

**(D) Claim of OEC candidates against the un-availed seats of SC/ST candidates**

1. Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish "Community" and "Income" Certificates obtained from the Village Officer concerned in the prescribed format along with the application. Those OEC candidates whose annual family income is upto Rs.6 lakhs alone are eligible for such seats. Relaxation in marks in the qualifying examination as in the case of SEBC candidates will be applicable to OEC candidates.
2. Claim for fee concession to OEC candidates: Candidates belonging to other eligible Communities are exempted from payment of fee at the time of allotment to Professional Degree Courses under Government/Community quota irrespective of the annual family income as per G.O. (MS) No. 36/07/SCSTDD dated 03.07.2007. They should provide Community certificate from the Village Officer in the prescribed format along with the application.

**(E) Claim for reservation of candidates belonging to forward community, who are classified as members of BPL family**

!!!!!!Candidates belonging to forward community, claiming reservation in this quota, should submit BPL certificate issued by competent Local Self Government (LSG) authority, along with the application.

**8. HOW AND WHEN TO APPLY:-**

**(i) Application for appearing in the Entrance Examination**

Candidates seeking admission to the course have to apply online through the website [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in) of the Commissioner for Entrance Examinations. **Application Fee** for General and SEBC candidates is Rs.800/- (Rupees Eight Hundred Only). In the case of SC/ST candidates and those eligible for SC/ST benefits as per G.O. (MS) No.25/05/SCSTDD dated 22.06.2005, the application fee is Rs.400/- (Rupees Four Hundred Only). The required fee can be remitted at any branch of State Bank of Travancore using the Bank Chalan, which is available alongwith the online application printout. Candidates outside Kerala State can remit the Application Fee by way of Demand Draft for the requisite amount drawn at a Nationalised Bank in favour of **The Commissioner for Entrance Examinations**, payable at **Thiruvananthapuram**, and it should be sent along with the print out of the application. Application Fee once remitted will not be refunded on any account. The prospectus can be downloaded from the website. The application forms and the prospectus will not be available from the colleges or from the office of the Commissioner for Entrance Examinations. All candidates



should apply online and take a printout of the application and submit the same to the Commissioner for Entrance Examinations with relevant supporting documents on or before the last date and time notified.

Candidates are advised to go through the Prospectus thoroughly before filling up the Application Form.

(ii) Step wise procedure to submit Online Application:

1. The candidate has to visit [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in) where he/she can find the link 'Online Application Form for MCA Course 2014-15 for submitting his/her application.
2. **Candidate Registration:** The candidate will be directed to another page where he/she should click the link 'Candidate Registration'. The candidate should register by giving the necessary details, on completion of which, an **Application Number** will be generated which the applicant has to note down for further processes.
3. **Candidate Login:** The candidate has to give the Application number and the Password created during registration and on clicking the 'Login', he/she will be directed to the homepage of the candidate.
4. **Apply Online :** The candidate has to click the link 'Apply Online'. He/She has to select the "Centre of Examination". The candidate has to upload his/her latest passport size photo in **jpg format** of size between 15 kb and 30 kb and dimensions of 150 pixels (width) X 200 pixels (height), by clicking on the browse button provided. [It must be good quality color 'STUDIO' photograph with light color background. The photograph should not be taken with the candidate wearing cap or goggles. Spectacles are allowed, if being used regularly. *Polaroid and Computer/mobile phone generated photos are not acceptable.* Applications not complying with these instructions or with unclear photographs are liable to be rejected.]
5. Fill the Online Application Form completely.
6. If the candidate is fully sure that the data entered are correct in all respects, he/she has to click 'Submit' button placed below a 'Declaration' by the candidate. The declaration is meant to state that all details entered by the candidate are true and no corrections will be requested for in future. Some preliminary validations on the data entered will be done during this stage. If the validation is not cleared, the candidate will have to look into all errors shown in the page and correct it; otherwise, the candidate can click the 'Confirm' button and save his application or click 'Edit' button to Edit. Once the 'Confirm' button is clicked, the application will be saved and the candidate will be directed to another page where facility for printing his/her application, nativity certificate, chalan etc (as applicable) will be available. The 'Application Number' of the candidate will also be displayed in the page. The candidate is instructed to note down the Application Number for further correspondence with this office. The candidate will not be able to edit/modify/correct his application, once the 'Confirm' button is pressed. If any of the details submitted is found incorrect, the candidature of the candidate will be cancelled.
7. Take printouts of the Application Form and other documents by clicking on the link 'Print'. (This is very important).

8. In the printout of filled in application form, affix a passport size photograph, same as the one which has been uploaded, in the space provided and get it attested by a gazetted officer and obtain necessary certificates as mentioned in Clause 9.
9. Candidate has to approach any branch of **State Bank of Travancore** along with the print out of the bank chalan for remitting the application fee in cash. The candidate will be given the original and duplicate copy of chalan duly signed and sealed by the bank authorities. The '**original chalan**' duly authenticated by the bank authorities has to be sent to this office along with the print out of application.
10. In the application, the candidate has to write the chalan number, date of payment, fee amount, Bank branch, put his/her signature below the declaration and send the same by Registered Post/Speed Post/Hand Delivery to **The Commissioner for Entrance Examinations, 5<sup>th</sup> Floor, Housing Board Buildings, Santhi Nagar, Thiruvananthapuram - 695001,** within the time and date notified by the Commissioner for Entrance Examinations. The application submitted by the candidates should be complete in all respects and the certificates produced after the last date of receipt will not be considered on any account. Belated and defective applications will not be considered by the Commissioner for Entrance Examinations under any circumstances. **Admit cards will be issued only to those candidates whose print out of application (complete in all respects) is received in the office of the Commissioner for Entrance Examinations on or before the last date specified.**
11. The candidate is advised to retain a photocopy of the application (complete in all respects with photo and signatures) for his/her reference.
12. Use '**Print Existing Application**' link for taking further copies of application if necessary.

**(iii) Points to be noted:**

1. Candidate must upload a copy of his/her passport size photograph. (Only after uploading the photograph, the candidate will be able to fill in his/her application form online)
2. Candidate must pay the application fee, only in State Bank of Travancore using the chalan available with the printout of the application.
3. Candidate will not be able to correct/modify/edit his/her application once the '**Confirm**' button is pressed. Only after pressing the '**Confirm**' button, the page containing '**Print**' link will be available.
4. The candidate must take a printout of the application submitted, by visiting the '**Print**' link. One copy of the same has to be retained by the candidate and another copy has to be sent to the Office of the Commissioner for Entrance Examinations along with relevant documents in support of the claims in the application.
5. All applications sent to the Office of the Commissioner for Entrance Examinations are to be printed using '**Print**' link.
6. Candidates should not send more than one print out of application to the CEE.
7. The status of the receipt of the application forms can be viewed from the same website.
8. Incomplete /late /defective applications will be summarily rejected.

**9. Certificates/ Documents to be submitted along with the application**

1. Original Chalan/DD towards remittance of application fees.
2. True copy of the S.S.L.C book or any other relevant record to prove date of birth.
3. True copy of the degree certificate & mark lists of the qualifying examination (if passed).
4. Any one of the certificates as per clause 5(a) to prove nativity.
5. Income & Community Certificates in support of SEBC/OEC claim (original).
6. Community Certificate in support of SC/ST claim (in original).
7. Inter-Caste marriage certificate in the prescribed format, if applicable (original).
8. Copy of Certificate from the Medical Board for Persons with Disabilities, duly attested by a Gazetted officer.
9. Copy of BPL Certificate issued by Competent LSG Authority, duly attested by Gazetted Officer (Applicable to forward community candidates, claiming BPL reservation).
10. Any other documents mentioned in the Notification of the Entrance Examination.

***WARNING:*** *Incomplete applications with defective or incomplete certificates will be rejected. Belated applications also will not be accepted. Documents or certificates furnished after the last date fixed for receipt of applications will not be considered on any account. No candidate will be permitted to incorporate any additional details in the application form or to submit any additional documents after the submission of application form.*

## **10. ENTRANCE EXAMINATION**

Entrance examination will be conducted by the Commissioner for Entrance Examinations for the selection of candidates for admission to MCA Course. All candidates who are eligible for admission and whose application have been accepted will be allowed to appear for the Entrance Examination. The Entrance Examination will be of two hours duration and will be conducted at selected venues in Thiruvananthapuram, Ernakulam and Kozhikode.

- a) The questions for the Entrance Examination will cover Mathematics, Statistics, Physics, Chemistry, General Knowledge, General English and Fundamentals of Computer Awareness at Graduate level. The number of questions from each of the above area will be 20, except the last. For fundamentals of Computer Awareness, there will be 30 questions.
- b) Answer sheets (OMR Answer sheets) will be given to mark the answers. All entries in the OMR Answer sheet including the filling of bubbles should be done by using ball point pen (blue or black ink) only.
- c) All questions will be of objective type and will be given in the form of a Question Booklet. Each answer with correct response shall be awarded three marks. One mark will be deducted for each incorrect response and zero mark for the questions not answered. More than one answer indicated against a question will be deemed as incorrect response and will be given negative marks.
- d) The Question Booklets can be taken by the candidates at the end of the Examination.
- e) In the case of tie in the total marks in the Entrance Examination, the candidates scoring higher marks in the section 'Fundamentals of Computer

Awareness' in the Entrance Examination will be placed higher in rank. If the tie still exists, the candidate having higher age will be given preference.

- f) If any candidate has any complaint regarding the answer keys, the same should be submitted to the CEE, in writing along with supporting documents and a fee of Rs.100/- per question by way of DD in favour of CEE, payable at Thiruvananthapuram, within 5 days from the date of publication of answer keys on the website of the CEE. If the complaint filed is found to be genuine, the fee remitted while filing the complaint will be refunded. Complaints received after the stipulated date and without requisite fee will not be considered under any circumstances. Complaints received by E-mail/Fax will not be considered on any account.
- g) **Publication of Results-** The rank list for admission to the course will be published on the basis of the total marks secured by the candidates for the Entrance Examination.
- h) **Publication of Category Lists-** Separate category-wise lists will be published for SEBC/SC/ST reservation, forward community BPL reservation and for persons with disability. Candidates are advised to verify the category list published by the Commissioner for Entrance Examinations and satisfy themselves regarding their position in the list. If candidates have any complaint in this regard he/she may approach the Office of the Commissioner for Entrance Examinations within the notified time after publication of the category list, for necessary action. Complaints received thereafter will not be entertained.

***Warning: - Any malpractice or attempt to commit any kind of malpractice in the examination will result in the summary disqualification of the candidate.***

## 11. CENTRALISED ALLOTMENT PROCESS (CAP) AND ONLINE SUBMISSION OF OPTIONS

The Allotment Process will be done through a Single Window System (SWS) of Allotment to give allotments to the various Government/ Aided/ Private Self Financing Colleges/ Self Financing Colleges under Govt. Control based on the options submitted online by the candidates who have been included in the rank list for admission to the MCA Course 2014-15, Kerala. It is a simple and transparent process of allotment to the courses and it gives the candidate opportunity to exercise his/her options for colleges of his/her choice conveniently in the order of his/her preference considering all those available to be chosen from. The allotments will be strictly based on the options exercised, the rank obtained and eligible reservations of the candidate. Candidates should register options only to those colleges, which they are sure to join on allotment. If the candidate fails to remit fee/join the college, he/she will not be eligible for any further allotment to the course.

- 11.1(a) The Single Window System of Admissions for the MCA Course 2014-15 will be done by the Commissioner for Entrance Examinations (CEE), Kerala, with the technical support of the National Informatics Centre (NIC).

(b) Seats in the Government/ Aided/ Private Self Financing Colleges/ Self Financing Colleges under Govt. Control to be allotted by the Commissioner for Entrance Examinations will be included in the SWS and will be done as per the provisions of allotment.

(c) Candidate to register options: Options can be registered only through the website, [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in). Candidates included in the MCA Course 2014-15 rank list will have to register their options in the 'Home Page' of the candidate through the website within the stipulated period of time. Candidates can access this website and follow the instructions given therein to register their options for colleges. *Options submitted to the CEE by Fax, Post, Hand Delivery etc., will not be processed or considered on any account for allotment of seats.*

d) Time schedule for registering options: The facility for registering of options will be available only during the period specified in the notifications to be issued by the CEE. Wide publicity will be given through electronic and print media regarding the schedule and related matters. The facility will be withdrawn once the time period is over and candidate will not have access to this facility after this time period. *A candidate, not registering his/her options as per the time schedule announced, will not be considered for allotments under any of the seats available then, irrespective of his/her rank.* No extension of time will be granted under any circumstances for registering options.

(e) Eligibility for registering options: Only those candidates included in the Rank List published by the CEE for MCA Course 2014-15 based on the Entrance Examination are eligible to register their options online. Moreover, the candidates registering their options should satisfy all the eligibility conditions with regard to Nativity (Clause 5(a)), Academic qualifications (Clause 5(b)) etc., of the Prospectus for admission to MCA Course 2014-15. **Academic eligibility should be satisfied on the date of admission to the Course.**

***Principal/Head of the Institution will be personally responsible for verification of eligibility conditions as prescribed in the Prospectus, when the candidate reports for admission. Only those candidates who are found to be qualified as prescribed shall be admitted to the college/institution, irrespective of the fact that he/she has an allotment through the SWS.***

(f) Essentials for registering options: Candidates should have particulars such as Roll Number, Application Number and Key Number of MCA Course 2014-15 assigned to them in order to register their options on the website.

(g) Procedure for Registering Options : Any candidate, who wishes to register his/her options, should have the 'Roll Number', 'Application number' and 'Key number' readily available with him/her. The candidate must also have access to internet facility. The candidate should follow the procedure given below for registering options:

(i) Accessing the website: The candidate can access the website, [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in) from any computer having internet facility. The platform can be Windows-based or Linux-based and any browser will be sufficient.

(ii) Logging on to the Candidate's Home page: The candidate can log on to his/her home page by entering the details (i.e., Roll number, Application number

and Key number) correctly. Roll number is a *six-digit* number allotted to the candidate to appear for the Entrance Examination for Admission to MCA Course 2014-15. Application number is a *seven-digit* number printed in the Admit Card issued by the CEE to the candidate. Key Number will be provided to all candidates, which should not be disclosed to others to avoid misuse, for which the CEE/Government will not be responsible. (All these numbers are candidate specific and hence are made available only to the candidate).

If the system finds that the one who has requested for 'login' is the genuine candidate, the candidate will be directed to his/her 'Home Page'. If any discrepancy is observed by the system on these numbers, the candidate will not be permitted to proceed further, in which case the candidate may recheck the entries made or contact the Office of the Commissioner for Entrance Examinations for further instructions.

(iii) Setting of a Password: At first the candidate may enter his/her Roll Number in the box provided. Then click the 'Submit' button. The candidate is led to the second webpage, wherein he/she has to enter the Application Number, Key Number and set a password in the boxes provided. The candidate has to re-enter the password for confirmation. This is mandatory for all candidates. If a candidate does not set a password, he/she will not be able to register options. Password must be alphanumeric (i.e. a combination of alphabets and numbers) having a minimum length of eight characters. [Examples: (a) milan123 (b) XYZ89E4U (c) we5782surya235 etc]. Any password entered will have to be remembered by the candidate. Remembering the Password is the responsibility of the candidate. The Password set by the candidate should not be revealed to others as they may misuse it. This may result in tampering of the options made by the candidate. The CEE/Government will not be responsible for any such eventuality.

If a candidate forgets his/her password, the candidate will be denied access to his/her Home Page in future when he/she tries to access his/her Home Page. In such cases, the candidate will have to contact the office of the CEE in person with Admit card for resetting the password.

(iv) Colleges available for registering options: The list of Colleges for allotments through the SWS will be available in the Home page of the candidate. The 'College List' link when clicked will show all the Government/ Aided/ Private Self Financing Colleges/ Self Financing Colleges under Govt. Control applicable to the candidate and their three-letter codes (Eg:-TVE-for College of Engineering, Thiruvananthapuram, TCR-for Government College, Thrissur etc.). A candidate may examine this list further to see the number of seats for each category in these colleges by clicking on the College Code. An overall idea of the Colleges and their Codes will help the candidate to register his/her options without any difficulty.

(v) How to register options in his/her Home Page: By entering the option number for a college, the candidate can fix his/her preference numbers for the colleges displayed in the Home Page. Here all the eligible options of the candidate will be displayed and the candidate is expected to enter his/her preference number for a particular college.

(vi) Registering of the Options and saving/revising the Options registered: All eligible options of the candidate will be displayed on the Home Page. The candidate may follow the directions given therein to register the options. The

data entered may be saved regularly by clicking the 'Save' button, so that the data already entered is not lost due to unexpected reasons. The candidate should enter only those options in which he/she is interested. Candidates should also note that he/she will be considered for allotment only to those colleges opted by him/her. So, a candidate who has not opted for a college will not be considered for allotment to that college. Existing options, registered by the candidate and available in the Home Page, can be cancelled by entering the number '0' against that particular option to be cancelled and by clicking the 'Update' button. All options registered by the candidate will be processed. If a candidate gets allotted to a particular seat, based on his/her option, he/she is bound to accept it, failing which, he/she will lose that allotment as well as his/her claims for any seat in any college. Such candidates will not be eligible for any further allotment in any college.

(vii) Option Work Sheet facility: If a candidate experiences any difficulty in entering the data directly, he/she may first take a printout of the work sheet showing all the options he/she is eligible for, by clicking on the 'OPTION WORKSHEET' or 'DETAILED OPTION WORKSHEET' link on the page. The desired entries may be made on this work sheet and the same may be used for registering the options in the website. The preference numbers may be fixed using this work sheet and the data may be entered in the system subsequently. A candidate has the facility to modify or rearrange his/her earlier options before the last date and time fixed.

(viii) Viewing and Printing of the Option List based on the options registered: Once the candidate completes the option entry, he/she can view his/her options by clicking on the link provided. **An option list will be generated and the candidate can take a printout of the same and keep it for future reference.** If the candidate wants to change his/her options already registered, he/she may revise the options as desired and ensure that the option list has come as per his/her preference.

(ix) Logging off from the Home page: Once the candidate is satisfied with the options registered, he/she should 'Log off' the system by clicking on "logout" link. The process of 'Registration of Options' is complete when the candidate logs off. This action is compulsory for preventing the misuse of his/her Home Page by others.

(x) Rearranging option priority: A candidate may change his/her option priority any number of times within the time schedule permitted. The priority of options registered at the time of closing of the facility for registering options alone will be considered for processing.

**11.2 Processing of Options and Allotment**: After the period earmarked for registering options, they will be processed and the allotment for all colleges will be published on the website, "www.cee-kerala.org", on the date notified by the CEE. The allotment memo, the printout of which can be taken from the website, will show the college to which the candidate is allotted and the fee to be remitted. The schedule of allotment will be notified separately.

**11.3 Remittance of Fee**: The prescribed fee for the Course will have to be remitted by the candidate in specified branches of State Bank of Travancore to be notified by the CEE, as per the time schedule prescribed. After the candidate remits the

fee in the first allotment, a fee receipt will be issued by the bank as token of allotment and remittance of fee. Those candidates who do not remit the fee on or before the date prescribed for the same will lose their allotment as well as the eligibility for further allotments. The second allotment will be published on the date specified. Candidates who have not received any allotment in the first allotment and who have received an allotment in the second allotment will have to remit the prescribed fee for the course allotted. If a candidate has a different allotment than the one received in the first allotment, the fee for which is higher than that remitted as per the first allotment, he/she will have to remit the difference in fee. The amount to be remitted in this manner will be shown in the allotment memo of the candidate. If the fee for the course allotted in the second allotment is less than or same as the fee remitted as per the first allotment, no further remittance is to be made by the candidate. The same process will be repeated in the subsequent allotments.

**11.4 Admission to the Course:** Candidates allotted to courses, and who have remitted the fees as prescribed, should take admission in the allotted college as per the schedule published by the CEE. Candidates who do not take admission will lose their allotment as well as their further claims in the Central Allotment Process (CAP).

**11.5 Cancellation of options/alteration of priority of options after each allotment:**

Candidates who remit the fees as per each allotment within the prescribed time limit will have the facility to cancel/alter the priority of their higher order options in the list of options registered by them before the next allotment. This facility will be activated in the 'Home Page' of the candidates on the dates notified.

After each allotment, the options below the 'allotted one' of the candidate will automatically be removed from the option list of the candidate. For example, if a candidate had registered 10 options in all, and if he/she is allotted his/her 8th option, options 9 and 10 will be removed from the option list. Since the 8th option is the allotted one, it will not be seen in the option list. Options from 1 to 7 only will remain valid and will be considered for future allotments.

If a candidate is satisfied with an allotment and does not want to be considered against his remaining options, he/she will have the facility to cancel all the remaining options or specific options among the remaining options as per his/her desire. The candidate will also have the facility to alter the priority of the remaining options. But the candidate will not be permitted to register any fresh option to the existing ones.

The facility for cancellation/deletion/alteration will be available as notified, after which the facility will be withdrawn. A candidate retaining all or any of the options after each allotment is bound to accept the next allotment, if any, given to him/her. If the candidate fails to accept the allotment, he/she will lose all the allotments/admission and will not be considered for any further allotments in the Central Allotment Process(CAP).



**11.6 Further Allotments:** Details regarding further allotments will be notified by the Commissioner for Entrance Examinations.

**11.7 Last Rank Details:** The last rank details of the allotment will be published after each allotment and will be made available on the website. The last rank given will be the general rank of the candidate.

**11.8 Post Allotment Activities:**

(a) **Reporting at the College:** Candidates who get allotment will have to report to the Principal/Head of the Institution concerned for admission on the dates notified with the required documents.

The candidate is specifically instructed NOT to inform his/her KEY NUMBER and PASSWORD to the institutions concerned.

(b) **Verification of Documents:** The Principal/Head of the College or Institution shall be personally responsible for verification and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the college/institution. The Universities concerned shall also verify the records produced by the candidates securing admission in the colleges/institutions coming under them by deputing special teams and submit report to Government within 10 days from the last date fixed for final allotment of seats.

(c) **Failure to Report for Admission:** Candidates who do not take admission on the prescribed date will lose their admission. They will not be considered for any further allotments in the Central Allotment Process(CAP).

(d) **Cancellation of Higher Options after joining a College:** Candidates who join the college on the dates specified can cancel their remaining options fully or partially or change the priority of their remaining options before the dates prescribed. A candidate not interested in any further allotments, may cancel all his/her options before the specified date failing which, the options will remain live and will be considered for further allotments.

(e) **Admission/Allotment** of seats is governed by a statewide principle of selection. Accordingly, the total seats available in all the Institutions will be distributed statewide for the different categories by applying mandatory reservation principle as mentioned in Clause 6 (B). While doing selection as per the statewide break up of seats, an institution wise break up of seats for the various categories following the principle of reservation, will also be maintained for the allotment of seats for the course in each college.

(f) **Selection / Allotment of College:** Selection/Allotment of a candidate to any college will be based on the rank of the candidate and the availability of seats, at that point of time when the candidate files option. The procedure adopted for admission will be as per the selection principle approved in G.O. (MS) No.122/98/HEdn dated 7-10-1998. According to the G.O., "candidates of the reserved category who will otherwise come in the open merit list will be allotted to the college of his choice provided he would have been eligible for allotment to that college if he was treated as candidate coming under reservation quota. While

a reserved category candidate entitled to admission on the basis of his merit will have the option of taking admission to the colleges where a specified number of seats have been kept reserved for reserved category, when computing the percentage of reservation he will be deemed to have been admitted as an open category candidate and not as a reserved category candidate”.

i. The allotment to colleges will be as per the break-up of seats for the course in each college. But on applying the principle of selection mentioned above, the break-up of seats for allotment in certain colleges are likely to change.

ii. Allotment of Government seats in all Self financing Colleges will be done college/institution wise in accordance with the reservation policy of the Government.

iii. Allotment memo will be issued to the selected candidates in the Centralised Allotment Process. It is obligatory for the candidates to report to the College to which he/she is selected. Candidates should report for admission to the college with their parents/guardians. No extension of time for reporting to the college will be granted under any circumstances. Failure to appear before the Principal concerned for joining the course on the notified date and time will result in the forfeiture of his/her admission to the course and he/she will not be considered for any vacancies arising in future.

iv. Vacancies arising after the first round of allotment of seats will be filled up according to the rank and options submitted by the candidates and observing the reservation rules on the basis of the priority given in the option form. There will be no mutual transfer between the candidates from one college to another.

(g) If a candidate who got admission in any Allotment of any phase under CAP conducted by the CEE, discontinues the course by taking TC to join another college or course which is not the part of CAP or for any other reasons not related to CAP, such candidate will not be considered for further allotment Process in the CAP.

*(h) No allotment of seats to the 1<sup>st</sup> year of the Course will be made after 31.12.2014 even if vacancy / vacancies arise thereafter.*

(i) Weeding out Rule: The records of the MCA Entrance Examinations will be preserved upto 31<sup>st</sup> December of the year of conduct of Entrance Examination.

## 12. ADMISSIONS

Admission to the college will be made by the Principals of the Colleges after Allotment, after the conduct of the personal interview with the candidates and their parents/ guardians. The candidates who do not participate in this personal interview will not be eligible for admission.

## 13. DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION

- (a) Admit Card of the Entrance Examination.
- (b) SSLC or any relevant school records to prove date of birth.
- (c) Originals of Degree Certificate and Mark list of all parts of the qualifying exam.
- (d) Originals of Certificates, the copies of which are enclosed with the application form.

- (e) Transfer certificate and conduct certificate from the institution where the candidate studied last.
- (f) Two copies of passport size photograph of the candidate.
- (g) Candidates who passed their qualifying examination from Universities/Boards outside the State shall produce "Eligibility Certificate / Equivalency Certificate" from any of the Universities in Kerala.
- (h) Applicant who is employed or a trainee in Government service, Scheduled Bank etc. should produce, at the time of interview, a relieving order and a certificate of good conduct from the Head of the office where the applicant is employed.
- (i) The student who qualifies from other universities should produce migration certificate at the time of admission.

Note: All certificates as listed above must be produced for verification at the time of admission. Candidates will not be given any chance to produce the original documents/certificates asked for, on a subsequent occasion.

#### 14. OTHER ITEMS

- (a) The Commissioner for Entrance Examinations will not entertain any request for change of the date of Entrance Examination or Centralised Allotment Process or enquiries with regard to the date of declaration of the results.
- (b) Candidate will not be permitted to take items such as Pencil, eraser, correction fluid, calculator, electronic gadgets, mobile phones etc, in to the examination hall. Any attempt of malpractice in the Examination will result in the disqualification of the candidate and will lead to debarring of the candidate for not less than two years. Barcode tampering will also be treated as an act of Malpractice.
- (c) All disputes pertaining to the Examination, selection or admission shall fall within the jurisdiction of the Hon'ble High Court of Kerala.
- (d) Any other items not specifically covered in this prospectus will be decided by the CEE and his decision shall be final and he is also empowered to cancel any admission found to be illegal subsequent to the admission.



Commissioner for Entrance Examinations

## ANNEXURE-1

<b>DETAILS OF COLLEGES TO WHICH ALLOTMENT WAS MADE BY THE CEE FOR MCA COURSE 2013-14</b>			
<b>Sl. No.</b>	<b>NAMES OF INSTITUTIONS</b>	<b>AFFILIATED UNIVERSITY</b>	<b>TOTAL SEATS (Merit)</b>
	<b>GOVERNMENT INSTITUTIONS</b>		
1	College of Engineering, Sreekaryam, Thiruvananthapuram - 695 016	Kerala University	<b>60</b>
2	Government College of Engineering, Thrissur - 680 009	Calicut University	<b>30</b>
3	Rajiv Gandhi Institute of Technology, Kottayam - 686 501	MG University	<b>60</b>
	<b>AIDED INSTITUTIONS</b>		
4	TKM College of Engineering, Kollam	Kerala University	<b>25</b>
5	Mar Athanasius College of Engineering, Kothamangalam-686 666	MG University	<b>26</b>
	<b>SELF FINANCING INSTITUTIONS UNDER GOVERNMENT CONTROL</b>		
6	College of Applied Sciences, Balan K Nair Road, Kilianad, Calicut - 673 001	Calicut University	<b>15</b>
7	College of Applied Sciences, Vadakkancherery, Palakkad - 678 683	Calicut University	<b>15</b>
8	LBS College of Engineering, Powal, Mooliyar PO, Kasaragod-	Kannur university	<b>11</b>
	<b>PRIVATE SELF FINANCING INSTITUTIONS</b>		
9	AWH Engineering College, Kuttikkattoor, Calicut - 673 008	Calicut University	<b>30</b>
10	CHMM College of Advanced Studies Metca Land, Palayamkunnu, Varkala, Thiruvananthapuram - 695 146	Kerala University	<b>30</b>
11	National Institute of Electronics & Information Technology, Post Box No. 5, NIT Campus PO, Calicut - 673 601	Calicut University	<b>45</b>
12	Federal Institute of Science & Technology, Hormis Nagar, Mookkannoor PO, Angamaly	MG University	<b>30</b>
13	KMCT College of Engineering, Manasserry P.O, Calicut - 673 602	Calicut University	<b>30</b>
14	K V V S Institute of Technology, Kaithaparambu,(via) Enathu, Adoor - 691 526	Kerala University	<b>30</b>
15	Lourdes Matha College of Science & Technology, Kuttichal,Trivandrum	Kerala University	<b>30</b>
16	MES College of Engineering, Kuttippuram, Thrikkanapuram P.O, Malappuram	Calicut University	<b>30</b>
17	Mar Baselious Institute of Technology, Anchal P.O, Kollam-691 306	Kerala University	<b>30</b>
18	Mohandas College of Engineering & Technology, Anad, Nedumangad,Trivandrum	Kerala University	<b>60</b>
19	Nehru College of Engineering, Research Centre, Pampady, Thiruvilwamala, Thrissur	Calicut University	<b>30</b>
20	Sree Narayana Institute of Technology ,Vadakkevila. P.O, Kollam - 691 010	Kerala University	<b>45</b>
21	Sree Narayana Guru Institute of Science & Technology, Manjali, Mannanam P.O, North Paravur, Ernakulam	MG University	<b>60</b>
22	Vidya Academy of Science & Technology, Thalakkottukkara P.O, Thrissur - 680 501	Calicut University	<b>30</b>
23	Institute of Management & Technology, Thrissur, Pottore, Mulankunnathukavu P.O, Thrissur	Calicut University	<b>30</b>
24	KMM College of Arts & Science, Thrikkakara, Cochin - 21	MG University	<b>60</b>
25	MES- Advanced Institute of Management and Technology (MES-AIMAT), Marampally, Aluva, Ernakulam	MG University	<b>60</b>

## ANNEXURE - II

### LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)

[[Vide G.O. (P) 208/66/Edn. dated 02-5-1966] [See Clause 9 (b) and GO.(MS)95/08/SCSTDD Dated 06.10.2008,G.O(MS)No.06/2014/SCSTDD.dated 29.01.2014]

- I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
- II. Muslims (all sections following Islam)
- III. Latin Catholics other than Anglo-Indians
- IV. Other Backward Christians
  - (a) SIUC
  - (b) Converts from Scheduled Castes to Christianity
- V. Kudumbi
- VI. Other Backward Hindus, i.e.
  1. Agasa
  2. Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi
  3. Aremahrati
  4. Arya including Dheevara/Dheevaran Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
  5. Bestha
  6. Bhandari or Bhondari
  7. Boya
  8. Boyan
  9. Chavalakkaran
  10. Chakkala (Chakkala Nair)
  11. Devadiga
  12. Ezhavathi (Vathi)
  13. Ezhuthachan, Kadupattan
  14. Gudigara
  15. Galada Konkani
  16. Ganjam Reddies
  17. Gatti
  18. Gowda
  19. Ganika including Nagavamsom
  20. Hegde
  21. Hindu Nadar
  22. Idiga including Settibalija
  23. Jangam
  24. Jogi
  25. Jhetty
  26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani, Ganaka
  27. xxx
  28. Kalarikurup or Kalari Panicker
  29. Kerala Muthali
  30. Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair.
  31. Kalavanthula
  32. Kallan including Isanattu Kallar
  33. Kabera
  34. Korachas
  35. Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara, Chaptegara.
  36. Kannadiyans
  37. Kavuthiyan
  38. Kavudiyaru
  39. Kelasi or Kalasi Panicker
  40. Koppala Velamas
  41. Krishnanvaka
  42. Kuruba
  43. Kurumba
  44. Maravan (Maravar)
  45. Madivala
  46. Maruthuvar
  47. Mahratta (Non-Brahman)
  48. Melakudi (Kudiyar)
  49. Mogaveera
  50. Moili
  51. Mukhari
  52. Modibanda
  53. Moovari
  54. Moniagar
  55. Naicken including Tholuva Naicker and Vettillakkara Naicker
  56. Padyachi (Villayankuppam)
  57. Palli
  58. Panniyar or Pannayar
  59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanar and Nainar)
  60. Rajapuri
  61. Sakravar (Kavathi)

62. Senaithalaivar, Elavania, Senaikudayam
63. Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty
64. Tholkolan
65. Thottiyam
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan)
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. xxx
80. Paravans of Malabar area excluding Kasaragod Taluk
81. Peruvannan (Varnavar)

## ANNEXURE - III

### LIST OF SCHEDULED CASTES (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002) Vide Part VIII - Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007, G.O(P)No.13/2009/P&ARD dated 30.09.2009(Kerala Gazatte Notification Vol.54 dated 15.10 2009)]  
[See Clause 7(c)]

1	Adi Andhra	38	xxx
2	Adi Dravida	39	Moger (other than Mogeyar)
3	Adi Karnataka	40	Mundala
4	Ajjila	41	Nalakeyava
5	Arunthathiyar	42	Nalkadaya
6	Ayyanavar	43	Nayadi
7	Baira	44	xxx
8	Bakuda	45	Pallan
9	xxx	46	Pulluvan
10	Bathada	47	Pambada
11	xxx	48	Panan
12	Bharathar (Other than Parathar), Paravan	49	xxx
13	xxx	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
14	Chakkiliyan	51	xxx
15	Chamar, Muchi	52	Xxx
16	Chandala	53	xxx
17	Cheruman	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
18	Domban	55	xxx
19	xxx	56	Puthirai Vannan
20	xxx	57	Raneyar
21	xxx	58	Samagara
22	Gosangi	59	Samban
23	Hasla	60	Semman, Chemman, Chemmar
24	Holeya	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State)
25	Kadaiyan	62	Thoti
26	Kakkalan, Kakkan	63	Vallon
27	Kalladi	64	Valluvan
28	Kanakkan, Padanna, Padannan	65	xxx
29	xxx	66	xxx
30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)	67	Vetan
31	Koosa	68	Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only).
32	Kootan, Koodan	69	Nerian
33	Kudumban		
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana		
35	Maila		
36	Malayan [In the areas comprising the Malabar District as specified by Sub-section (2) of Section 5 of the State Re-organization Act.1956 (37of 1956) of1956)].		
37	Mannan), Pathiyan, Perumannan, Vannan, Velan		

## ANNEXURE - IV

### LIST OF SCHEDULED TRIBES (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII - Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2003, G.O(MS)No.06/2014/SCSTDD.dated 29.01.2014,]

- 1 Adiyar
- 2 Arandan [Arandan]
- 3 Eravallan
- 4 Hill Pulaya, Mala Pulayan, Kurumba  
Pulayan, Kuravazhi Pulayan, Pamba  
Pulayan
- 5 Irular, Irulan
- 6 Kadar [Wayanad Kadar]
- 7 xxx
- 8 Kanikkaran, Kanikkar
- 9 Kattunayakan
- 10 [Kochuvelan]
- 11 xxx
- 12 xxx
- 13 Koraga
- 14 xxx
- 15 Kudiya, Melakudi
- 16 Kurichchan [Kurichian]
- 17 Kurumans, Mullu Kuruman, Mulla  
Kuruman, Mala Kuruman
- 18 Kurumbas, [Kurumbar, Kurumban]
- 19 Maha Malasar
- 20 Malai Arayan [Mala Arayan]
- 21 Malai Pandaram
- 22 Malai Vedan [Malavedan]
- 23 Malakkuravan
- 24 Malasar
- 25 [Malayan, Nattu Malayan, Konga Malayan  
(excluding the areas comprising the  
Kasaragod, Kannur, Wayanad and  
Kozhikode Districts)]
- 26 Malayarayar
- 27 Mannan (മന്നൻ)
- 28 xxx
- 29 Muthuvan, Mudugar, Muduvan
- 30 Palleyan, Palliyan, Palliyar, Paliyan
- 31 xxx
- 32 xxx
- 33 Paniyan
- 34 Ulladan, [Ullatan]
- 35 Uraly
- 36 Mala Vettuvan(in Kasaragod & Kannur  
districts)
- 37 Ten Kurumban, Jenu Kurumban
- 38 Thachanadan, Thachanadan Moopan
- 39 Cholanaickan
- 40 Mavilan
- 41 Karimpalan
- 42 Vetta Kuruman
- 43 Mala Panikkar
- 44 Maratis of Kasaragod and Hosdurg taluk



**ANNEXURE - V**  
**LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)**

- 1 Chemman/Chemmar
- 2 Madiga
- 3 xxx
- 4 Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)
- 5 Chakkamar
- 6 Varnavar
- 7 Kudumbi
- 8 Dheevara/Dheevaran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal,
- 9 Mokaya, Bovi, Mogayar and Megavirar, Peruvannan
- 10 Scheduled Castes converts.
- 11 Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, Anthru Nair
- 12 Malayan, (Konga-Malayan, Pani Malayan (in the erstwhile Malabar area alone)
- 13 Pathiyar (other than Dhobies)
- 14 Allar (Alan)
- 15 Malavettuvan
- 16 Malamuthan
- 17 KunduVadiyan
- 18 Thachanadan Moopan
- 19 Wayanad Kadar
- 20 Kalanadi
- 21 Chingathan
- 22 Malayalar
- 23 Malapanicker
- 24 Urindavan
- 25 xxx
- 26 Pulaya Vettuvan (except in the areas of erstwhile Cochin State)

ANNEXURE-VI  
Proforma for Inter-Caste Marriage Certificate  
[See Clause 7B (iv) and 7B (v)]

Certified that Master / Kumari .....an  
Applicant for admission to the MCA Course, 2014-15, is the son/daughter of  
an Inter-Caste married couple, and his/her father  
Sri.....belongs to .....Community  
and his/her mother Smt ..... belongs to  
..... Community.

Place:

Date:

Signature of Village Officer/Tahsildar:

Name of Village Officer/ Tahsildar:

Name of Village & District/Taluk Office:

(Office Seal)